

Michigan Association of State and Federal Program Specialists

**Regular Board Meeting Minutes
October 5, 2006**

Call to Order

9:05 A.M.

Approval of Agenda

ACTION ITEM: It was moved by Catherine Tibbett and seconded by Willye Pigott to accept the agenda. Motion carried.

Introduction / Welcome of Visitors and President's Report – Jeanette Magsig

Jeanette welcomed the visitors to the meeting.

We currently have 140 registrants for the Fall Directors' Institute.

President-Elect's Report – Deb Kitson

Facilitators are needed for sessions. They will stamp the forms for the SB CEUs.

Secretary's Report – Paula Daniels

ACTION ITEM: It was moved by Karen Ruple and seconded by Deb Kitson to accept the secretary's report. Motion carried.

Treasurer's Report – Sam Ewing

ACTION ITEM: It was moved by Sara and seconded by Michele V. to accept the treasurer's report. Motion carried.

Executive Secretary's Report – Sara Shriver

- \$100 sent for Martha Golden Memorial
- Regional Title I minutes from CATC group – in packet
- U.P. Institute February 5-6, 2007
- Sara thanked the NAFEPA reps for getting the scholarship winner information to her.
- Registrations continue to come in for the fall conference and for Boot Camp.

NAFEPA Report – Marie Miller

Marie provided the NAFEPA update.

MDE Report

Roberta Stanley- Roberta reported that:

- Issues regarding school based services for Medicaid have brought our state under scrutiny.
- If the Democrats take back congress, Congressman Dingell will be the chair of the Energy and Commerce Committee.
- Sandy Brown, U.S. Dept. of Ed. met to discuss Title I issues
- Henry Johnson is leaving the U.S. Dept. of Ed.

Mike Radke- Mike reported:

- The state has received a clear message from the federal government (Elizabeth Witt- Program Officer)
- We are in need of a high quality needs assessment
 - data driven
 - problem oriented
 - indicating strengths and weaknesses
- Feds are more insistent on states spending technical assistants time on needs assessments
- The state is currently working on a needs assessment tool that is based upon the School Improvement Framework
- It is likely that districts will have to include their needs assessment in the appendices of their Consolidated Application
- Ohio Dept of Ed has a needs assessment that is being reviewed
- The building needs assessment should be aligned to the district needs assessment
- Needs should be considered first and then figure how funds will be spent to meet the need
- Title II A – Care must be given to address what can be done to improve teacher quality that will improve student achievement.
- Class Size Reduction must be tied back to teacher quality and how it will improve student achievement.
- Professional development must be tied to the school improvement plan and must be research based
- Reduced class size must be accompanied by a change of teaching strategies
- Research supports a 17:1 pupil teacher ratio to be most effective – currently keep ratio no more than 19 or 20 to 1.
- US Department of Ed – Audits—we expect to be audited this year. The Feds will be bringing a programmatic and fiscal team for monitoring.
- They will visit 10 – 12 districts. They will review program and needs assessments among other things.
- It is important to keep inventories updated including where the items are located.
- The department is seeking and developing partnerships. ISDs and RESAs are becoming more important.
- Federal programs and business offices must work closely together
- Curriculum roll-outs are in process.
- There is a plan to Pilot the School Performance Indicators

- The state sponsored School Improvement Conference is Nov. 6. Registration available at the MIEM website.

*******Work Groups and Committees*******

Work Group and Committee Reports

Awards -- Assigned dates for award presentations

Legislative –

Professional Learning -- There is a connection between the leadership strand of the School Improvement Framework and our study book.

Shared leadership

Resource allocation

Instructional Leadership

Focus questions will be developed in December

Institutes

FALL – general update and session facilitators requested

WINTER INSTITUTE —suggestion for round table discussions on topics, i.e. homeless, Reading First

UP INSTITUTE -- February 5 and 6

Subscriptions / E/News

The next issue should be out by the end of October. Members were reminded to showcase your congressional district, region or an issue.

Old Business - None

New Business

- NEXT MEETING: November 12 meeting – 6:00 P.M. in Tower C. Have dinner before you come to the meeting or sub sandwiches at Sam’s Condo.
- 2007 Institute —There was discussion regarding next year’s institute—date and cost. Sam will do a survey. Sara will investigate Kalamazoo and Frankenmuth.

ACTION ITEM: It was moved by Deb and seconded by Catherine to adjourn. Motion carried.

Meeting Adjournment

11:15 A.M.