

# Michigan Association of State and Federal Program Specialists

Regular Board Meeting Minutes  
November 11, 2006  
Grand Traverse Resort—Acme, Michigan

**Attendance:** Milt Collins, Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Deb Kitson, Julie Lemond, Jeanette Magsig, Barry Martin, Robyn Mosher, Willye Pigott, Jim Reese, Karen Ruple, Michele Sandro, Sara Shriver, Sharon Spencer, Melanie Schroder, Roberta Stanley, Catherine Tibbett, Glenda Virden,

**Excused Absences:**

Holli Buck, Jan Callis, Peggy Coulouris, Marie Miller, Terry Pawl, Michele Videtich, Sue Warren Karon Yeager

Guests: Amy Sitzer

## Call to Order

6:10 P.M.

## Approval of Agenda

Agenda Addition

New Business—Representative Alternate for region 12

**ACTION ITEM:** It was moved by Glenda Virden and seconded by Robyn Mosher to approve the agenda with the additions.

## Introduction / Welcome of Visitors and President's Report – Jeanette Magsig

Jeanette welcomed the team and guests to the meeting and presented the president's report.

- Fall Directors' Institute Update: The fall institute began today with the pre-conference. Sessions were well attended and well received. Registrations to date:
  - 96 registered for pre conference
  - 252 paid
  - 52 exhibitors
  - 37 comp registrations
  - 337 total conference attendees
- Mike Radke and Yvonne Caamal Canul will not be able to attend.
- Action Plans Action plans from the summer were distributed
- No work groups will meet this evening.

### **President-Elect's Report – Deb Kitson**

- Deb complimented the institute co-chairs and Sara for the fine job they have done on the institute.
- Double J has announced the updates and additions they have made and we are looking forward to going this summer.

### **Secretary's Report – Paula Daniels**

ACTION ITEM: It was moved by Catherine Tibbett and seconded by Deb Kitson to accept the secretary's report. Motion carried.

### **Treasurer's Report – Sam Ewing**

ACTION ITEM: It was moved by Michele Sandro and seconded by Willye Pigott to accept the treasurer's report.

Motion carried.

### **Executive Secretary's Report – Sara Shriver**

- Trisha – the clerical support persons is working the registration desk. She has been a great help in preparing for the institute.
- Sara will meet with the UP committee tonight.
- Communication: Harmon sent a note wishing us well and hoping we have a good conference.
- Conference participants get 10% off at the hotel spa
- Complimentary coffee is served in the lobby from 5-7 a.m. in lieu of coffee machines in the rooms.
- Exhibitors will be stationed in the area just outside the main dining area
- Encourage folks to attend the Field Service consultant session.
- A map is posted that indicates where the conference attendees are from
- Awards will be moved to Monday lunch.
- The Title I 40<sup>th</sup> Anniversary video will be shown on Tuesday morning
- Gifts for Veterans – “Chicken Soup for the Veterans’ Soul”  
Gifts will be presented Monday morning.
- Lending Library will be put on the web page.

### **NAFEPA Report – Glenda Virden**

- NAFEPA passed the dual membership plan.
- NAFEPA Conference March 11-14, 2007
- NAFEPA members have voiced concerns wondering if NAFEPA visits to the hill constituted “lobbying” thus making it illegal.
- January is the date for submission of names for persons who want to be considered for the NAFEPA scholarship
- We will have a NAFEPA vendor table at institute– we are selling and disrupting MASFPS and NAFEPA materials

- BOOT CAMP – the October Boot Camp went well-55 attendees was too many but it still went well.
- Next Boot Camp – December 1 – currently 20 participants

**MDE Report – Roberta Stanley**

Roberta provided a general update on the impact the recent election may have on education initiatives.

**Subscriptions E-NEWS**

E-news has been updated

**Institutes—**

**\*\*\*\*\*Work Groups and Committees\*\*\*\*\***

**Work Group and Committee Reports**

**Awards - Michele Videtich**

**Professional Development – Next session -February**

**Institutes**

FALL – Judy Handley and Deb Kitson

Final charge, assignments, and encouragement was given by Judy and Deb.

**Subscriptions / E/News – Jim Reese**

**Old Business - None**

**New Business**

Region 12 Alternate Julie Lemond’s responsibilities have changed and she is recommending that an alternate be assigned for Region 12 to serve in her absence. Scott Pitts had been selected to serve as alternate for the region at an earlier meeting. He will attend in her absence.

Fall Directors – 07 Jeanette asked the team to let her know if anyone was interested in serving as the 2007 Fall Directors’ Institute Chairpersons. She asked that anyone interested let her know be the next meeting.

**Meeting Adjournment**

It was moved by Jim Reese and seconded by Karen Ruple to adjourn the meeting.

Meeting adjourned 7:05