

# **Michigan Association of State and Federal Program Specialists**

**Regular Board Meeting Minutes  
December 7, 2006**

**Attendance:** Jan Callis, Paula Daniels, Sam Ewing, Judy Handley, Debbie Kitson, Margaret Madigan, Jeanette Magsig, Marie Miller, Terry Pawl, Willye Pigott, Karen Ruple, Melanie Schroder, Sara Shriver, Sharon Spencer, Roberta Stanley, Michele Videtich, Glenda Virden, Sue Warren,

**Excused Absences:**

Holli Buck, Milt Collins, Peggy Coulouris, Robyn Mosher, Michele Sandro, Catherine Tibbett, Karon Yeager

**Call to Order**

9:06 A.M.

**Introduction / Welcome of Visitors and President's Report – Jeanette Magsig**

Jeanette opened with—

- Welcome to guests and board members
- Review of the MASFPS institute survey information. She noted that we will need to take a look at the results for future institute planning.

**President-Elect's Report – Deb Kitson**

- Deb indicated that we have information to move on our next institute based upon the survey. The conference location and date – Grand Traverse – November 11-13, 2007. Paula will serve as a co chair. Marie consented to work as a part of the conference lead team. Sara noted that other volunteers can be found on the institute evaluations.
- Deb asked members to share ideas for a professional development reading for the coming year.

**Secretary's Report – Paula Daniels**

**ACTION ITEM:** It was moved by Michele Videtich and seconded by Glenda Virden to accept the secretary's report with the attendance correction. Motion carried.

### **Treasurer's Report – Sam Ewing**

Sam distributed the treasurer's report. He provided an update from the Fall Institute. We had a considerable printing cost saving because Compass Learning provided flash drives for conference handouts.

ACTION ITEM: It was moved by Deb Kitson and seconded by Sara Shriver to accept the treasurer's report. Motion carried.

### **Executive Secretary's Report – Sara Shriver**

- A "Thank-you" was received from the Martha Golden Family for our contribution to the memorial fund established in her memory.
- Sara distributed a list of regions and the school districts included in the regions. Representatives will be able to use this to help with the networking
- Sara discussed a possible repeat of the "representative training" session. Judy suggested that we provide a notebook for each representative. Sara suggested that we have a session to review information to be included in the notebook. (Meeting will be held January 11<sup>th</sup> immediately following the regular meeting.)
- Holli will post information on the website on the 15<sup>th</sup> and the 30<sup>th</sup> of each month. Members are to have information to Sara by the 5<sup>th</sup> and 20<sup>th</sup> of each month so that it can be sent to Holli.
- Sara received an e-mail from Macomb County regarding a speaker on "humor." We will investigate to see if it might be someone to consider for a future conference.
- We received a request for conference refunds. The organization will wait for additional information before any action is taken in light of our conference refund policy.
- Board Meeting – February – will be at the Hampton Inn at 6 pm on the night before the conference. Conference chairs, registration team and executive secretary will have rooms reserved at the Radisson for them. Anyone requiring a hotel room (Hampton or Radisson) will need to let Sara know. Members asked for the Radisson rate A.S.A.P.
- Sara and the winter conference team will be meeting today to finalize plans with the hotel today.
- Awards committee – NAFEPA award nominations are needed.

### **NAFEPA Report – Glenda Virden and Marie Miller**

- Applications are due to Glenda or Marie at the January meeting if you have persons you want to nominate for the NAFEPA scholarship.
- Nominations to for the State Awards are needed. Nominees do not have to be board members. They do need to be NAFEPA members.
- Marie shared that airfare to Washington is currently very reasonable.
- NAFEPA conference is March 11-14, 2007.
- Dual membership has taken us over 100 so we will continue to have two board members on the NAFEPA board.

### **Boot Camp – Glenda Virden**

- December Boot Camp Update –
  - + Session was well received even with low attendance. (bad weather)
  - + Materials were sent to those who did not attend.
  - + Format was able to be modified to meet individual needs of the group
- Next Date
  - + January 29, 2007 – Half day – Detroit
- Coming session
  - + May 11 at the MSBA office.

There are currently no plans for a summer Boot Camp.

### **MDE Report- Margaret Madigan – Roberta Stanley**

Margaret Madigan—

#### *MDE Initiatives:*

*Information Submission Requirements* - The MDE has had an approach that assessed meeting requirements based at the building and district level. As a result, the state has been found to be out of compliance because insufficient information regarding school and district data was maintained at the MDE office. The department has had to increase what is asked for—i.e. school selection, comparability. The department is attempting to work through the mechanics to get the electronic issues worked out. New ideas are being explored to help eliminate some of the problems. Michigan, along with other states, works hard to be compliant while maintaining quality programs and avoid fines.

*Comprehensive Needs Assessment* - A related issue that is coming is the required comprehensive needs assessment. We have historically had building level and district level needs assessments. The U.S. Department of Education is now requiring that we have summaries of districts' needs assessments available as their applications are reviewed. An additional screen will be added to the Consolidated Application in MEGs for districts to use to upload a summary of their needs assessment. Ohio's needs assessment is being reviewed. Its' assessment template is linked to the plan and automatically links the assessment's findings to the plan.

Margaret shared that the exact content of the 07-08 applications is not final, but there will be something in it that directly relates to needs assessments. “We recognize that this is huge initiative.” A committee is working with the proposed information and is attempting to ensure that we have a continuous cycle of information for improvement among all required reports. The anticipated launch will be the end of January.

*Supplemental Services*- The department is on a fast track in an attempt to provide quality options for supplemental services. Approximately 230 providers with varying levels of quality are currently available. We are facing some possible court battles from providers who have been or who may be deleted from the servers list who charge that we are “impacting their livelihood.” The department recognizes that the SES provides a financial

drain on school districts. We are starting to look at budgets that say this is above and beyond anything that buildings and districts can bear at this point. Legislation is not clear-cut on this issue.

*Title III*- Annual measurable objectives for Title III are being completed. They will have to be filed based upon 04/05-05/06 data for individual students looking at growth measurement. It can be likened to a “mini AYP.” If after a few years there is not improvement, consequences or sanctions may result.

*High School Reform* – AP and dual enrollment is being studied. There is an effort to stimulate AP and dual enrollment and increase it 100 fold. In the next month, there will be an initiative to try to increase this initiative across the whole state. How do we impact our economic growth – through higher standards? There will be much discussion on the issue during the next two months.

Roberta Stanley—  
Update –

Roberta will be going to the Tennessee for a meeting held with Ray Simon, U.S. Deputy Secretary of Education.

State Superintendent Mike Flanagan is increasing his engagement in the federal information to help assist with our state issues.

The congressional line up has translated into additional leadership in key positions from Michigan legislators.

- Carolyn Cheeks Kilpatrick will head the Black Caucus.
- Dale Kildee - Chair of Elementary / Secondary subcommittee.
- John Conyers - Chair of Judiciary Committee- sensitive to education issues
- Congressman Dingell Chair of Committee on Energy and Commerce.

Because of the E-rate, this will be significant to education. He has also introduced legislation for a uniform billing policy for school districts – special needs students.

Oversight is the big issue for the new Democratic congress. Issues as exemplified by the questionable implementation of Reading First are subject to be reviewed.

\*\*\*\*\***Work Groups and Committees**\*\*\*\*\*

### **Professional Development - Terry Pawl, Karen Ruple**

Strand II Shared Leadership – School leaders create a school environment where everyone contributes to a cumulative purposeful and positive effective on students. The team discussed boosts and barriers to “shared leadership.”

## **Work Group and Committee Reports**

### **Legislative**

The committee reviewed the “Comparison of Advocacy Groups’ Position on NCLB Issues” information provided by Roberta. The following areas were identified for consideration to be included in a document for distribution from MASFPS during NAFEPA: Growth Model, 100% Proficiency, SES, SWD, ELL, Assessment, Accountability, Sanctions, High School Reform, and Funding. Team members will report back in January.

### **Institutes**

Committees will be meeting today.

### **Awards**

A reminder – state winners must be NAFEPA members to qualify. They do not however, have to be a MASFPS board member. Send suggestions to Michele at [mvidetich@qualityschool.org](mailto:mvidetich@qualityschool.org)

### **Subscriptions / E/News – Terry Pawl**

The fall e-news is on line. Terry will send January deadline dates

### **Old Business**

None

### **New Business**

None

### **Meeting Adjournment**

11:30

It was moved by Marie and seconded by Sara to adjourn. Meeting adjourned 12:10.

*Detailed Notes Available Upon Request*