

Michigan Association of State and Federal Program Specialists

Regular Board Meeting Minutes January 11, 2007

Attendance: Peggy Coulouris, Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Rick Heitmeyer, Debbie Kitson, Jeanette Magsig, Marie Miller, Robyn Mosher, Terry Pawl, Willye Pigott, Scott Pitts, Mike Radke, Jim Reese, Karen Ruple, Melanie Schroder, Sara Shriver, Sharon Spencer, Catherine Tibbett, Michele Videtich, Glenda Virden, Karon Yeager.

Excused Absences:

Jan Callis, Milt Collins, Margaret Madigan, Michele Sandro, Roberta Stanley, Sue Warren

Call to Order

9:03 A.M.

Introduction / Welcome of Visitors and President's Report – Jeanette Magsig

Jeanette reminded everyone to please give Sara a call if you are going to be absent.

President-Elect's Report – Deb Kitson

- Deb thanked Paula and Marie for consenting to be co-chairs for the Fall Institute 2007.
- She asked for volunteers for the Winter and UP Conferences. We need to secure dates and locations as soon as possible.

Secretary's Report – Paula Daniels

ACTION ITEM: It was moved by Sam Ewing and seconded by Glenda Virden to accept the secretary's report with attendance addition. Motion carried.

Treasurer's Report – Sam Ewing

Sam reviewed treasurer's report.

The Thinking Maps and Boot Camp sessions are turning profits.

Registrations have been good for both offerings. Each should yield good revenue.

ACTION ITEM: It was moved by Jim Reese and seconded by Marie Miller to accept the treasurer's report. Motion carried.

Executive Secretary's Report – Sara Shriver

- The Association received a conference refund request from Becky Caverly. Because of extremely tragic extenuating circumstances, the request was granted. ACTION ITEM: It was moved by Glenda Virden and seconded by Willye Pigott to refund the Becky Caverly for her institute registration because of the extenuating circumstances.
- Sam Ulsaker, founding president of MASFPS, contacted Sara for names of the former organization presidents.
- A “Thank you” was sent to Compass Learning for the thumb drives used at the Fall Institute.
- Conference registrations - REGONLINE have been extended for 1 week.
- If we are aware of schools that are succeeding, please contact Mike Radke at: radkem@mich.gov . Please include a 1 page summary to be included in Good Morning OSI.
- It has been requested that we include field service representatives in our special projects to make sure that we are on the same page.
- An e-mail was received from Roberta suggesting that we have someone from the child nutrition staff attend a meeting and perhaps present at the fall conference. Discussion followed-- These are funds are underutilized. If we don't use them, we may lose them eventually. After school programs, summer schools and, preschool nutrition programs can be covered through this program.
- Written paragraphs are due to day for NAFEPA state leadership awards. Nominees do not have to be a board member. Nominees cannot have received the award in the last 10 years and also must be a current NAFEPA member.

MDE Report- Mike Radke

- We are set for the UP and Winter Conferences. Mike will be presenting and the consultants will be present.
- Two schools have been submitted for the Title I awards—Wyoming and Dearborn as a part of MDE's effort to highlight good things that are going on. People may also be able to benchmark against schools that are succeeding.
- Mark Your Calendar – April 23rd - School Improvement Conference—the coming “needs assessment” will be highlighted. The instrument is not currently available. The plan is to roll it out during the April conference. The membership should be encouraged to attend the conference. The coming Needs Assessment will soon be mandatory for districts. It will be included in the Consolidated Application process.
- MDE is finding that one of the problems schools are having who are not achieving is that “they don't know what their problem is.” Needs assessments help to systematically review and analyze the data. Example: A sub group had been targeted with strategies to no avail. Further investigation revealed that the

problem was actually attendance. In this instance, working with parents and changing the time of the course offering help correct the problem.

- Committee of Practitioners will be reactivated. The MDE is looking for 2 representatives from the MASFPS.
- MDE has been notified that they will have a state audit – May 2007. Programmatic and fiscal auditors will be coming. More emphasis will be put on the fiscal audit. Two targeted areas: 1) high priority schools /choice and 2) SES. The focus for the programmatic audit will be achievement. They will be looking to see if what you are using the money for is making difference. Are you continuing to do things that don't work?
- Fiscal audit will be a challenge. Auditors will be going to the letter of EDGAR especially in the area of inventories. Detailed inventory trails must be kept. Things should not be traded without knowledge. Things to be considered equipment are no longer just governed by the dollar amount. Items should be linked to your financials. If things have been purchased by Title I, auditors will want you to be able to find it. The department and the feds will select districts that will be audited. We are looking at audits as an opportunity to learn. If we get feedback of things that can be done better, we will provide information regarding that.
- On Site Reviews are underway. Districts are still being identified for review.
- SES - This is the one program that is well intentioned by in this NCLB has but has proven to be problematic. The state is gearing up to more thoroughly address SES issues. Leah Breen has joined the staff to help with SES at the state level. There will probably be two data collections to help with evaluation data acquisition. All current providers will have to reapply with new application requirements. The standard will be reset this year. All new and current providers will need to complete the new application. Current providers will need to provide 2 years of student data and parent survey information. We expect to get decisions made earlier so schools may begin earlier in the year. We want OEAA to get us MEAP data as quickly as possible. AYP data will probably not come until late in the summer.
- *Question to Mike:* SES providers who are not selected are requesting information including: – how many kids are being serviced, SES providers who were selected, other - do we in the district have to provide that information?
Answer: The information must be provided only within the limits of FOIA. You do not have to give information that you do not have.
- *Question:* At what point do new applicants have to show success in their programs?
Answer: The law says 2 years – However, the new application requires that programs show success based on data.

Professional Development – Peggy Coulouris

Strand III

Resource allocation is a major issue. When thinking of Operational Management consider the following posing questions—

Who are the key people?

What would be some of the key things that need to be done to work with the financial piece that we have available? – key things to say and do.

What would be the things—if Sander was standing with us—that he would tell us is the key to making the difference?

Discussion – Margarita Frommert--additional question – Where is federal leadership? Superintendent Flanagan was stepping up to help address key issues during the High School Summit. He is truly fighting for, believing in and rooting for Michigan educators.

Next month – be prepared to discuss the focusing questions.

NAFEPA Report – Glenda Virden and Marie Miller

- NAFEPA Conference Dates:
March 11-14, 2007 – Crystal City
April 13-16, 2008– Omni Shoreham
March 1-4, 2009 - Omni Shoreham
- The NAFEPA Legislative committee is gathering position papers in an attempt to formulate their position paper.
- The Legislator Update book will be provided this year. The book included the names and pertinent information regarding the members of the House of Representatives and Senate.
- Awards – Clarification was requested regarding NAFEPA awards—who will be in charge of soliciting nominees, the selection of and submitting of names for the organization?

It was decided that the following procedure be implemented for future selections:

- 1) Have applications provided as a hard copy and electronically—e-mail, flash drives etc. by November (or as soon as NAFEPA provides the information). If the application is available for Fall Directors' Conference, it will be distributed at that time.
Create a scholarship (ad hoc) committee in August/September at retreat.
- 2) Award committee (NAFEPA reps will be a part of the committee) will receive applications and award nominations no later than the January meeting. Reminder will be provided in December.
- 3) NAFEPA Awards and Scholarship applications will be sent to NAFEPA reps to make the final selections.

F.Y.I.

Steven Constintio- Parent Involvement- will be working in Michigan (Macomb) September 19-20, 2007. He will be with Margarita Melvindale the last Wednesday in August – August 29, 2007. Contact her if you are interested in participating.

*******Work Groups and Committees*******

Work Group and Committee Reports

Legislative

The committee reviewed the member input for the NCLB reauthorization document for NAFEPA.

Institutes

Committees will be meeting today.

Awards

Subscriptions / E/News – Terry Pawl

Old Business

None

New Business

None

Meeting Adjournment

11:30 AM

It was moved by Marie and seconded by Sara to adjourn. Meeting adjourned 12:10.

Detailed Notes Available Upon Request