

Michigan Association of State and Federal Program Specialists

Regular Board Meeting Minutes
May 3, 2007

Attendance:

Jan Callis, Peggy Coulouris, Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Rick Heitmeyer, Deb Kitson, Julie Lemond, Jeanette Magsig, Marie Miller Willye Pigott, Mike Radke, Karen Ruple, Sara Shriver, Roberta Stanley, Sharon Spencer, Catherine Tibbett, Glenda Virden, Michele Videtich, Sue Warren, Karon Yeager

Excused Absences:

Milt Collins, Peggy Coulouris, Margaret Madigan, Robyn Mosher, Scott Pitts, Michele Sandro, Melanie Schroder,

Visitor:

Glen Taylor

Call to Order

9:00 A.M.

Introduction / Welcome of Visitors and President's Report – Jeanette Magsig

Jeanette suspended the normal order of the meeting to ensure that we were able to get the MDE report. Visitors were welcomed.

MDE – Mike Radke

Mike Radke – Reviewed the items in the letter from Yvonne –

Subject: *Schedule of Key Dates for the 2007-2008 Consolidated Application*

He got final input from the group. The letter will be going out ASAP. The goal is to ensure that “planning” occurs before implementation of programs.

Information points:

- School selection must be in by August 1st.
- Carry over applications will not have to be completed when the newly implemented system is in place. Only an amendment to the budget will be needed to update the fund use.
- School based budgets will be required for schools in Phase II or higher.
- It was announced at the School Improvement Conference that goals for School Improvement plans did not have to cover each content area. Your needs assessment should drive your goals. Districts and schools should prioritize goals as the needs dictate.
- MASFPS Question: If we want to provide the cost of expenses for MDE to be present at our offerings, is it okay. Answer: Yes.

- School Improvement Conference attendees received a CD that included the Comprehensive Needs Assessment information shared during the conference.
- Heather Marsh- Office of School improvement – analyst – budgeting – will be working with MIASA high priority schools.

MDE - Roberta Stanley

Roberta shared that the state is currently “under the gun.”

- The United States Department of Education is requiring that we press forward in spite of the state’s financial ills.
- The state legislature is having difficulty compromising on issues and provisions related to the state business tax replacement.
- We must be sure not to neglect “higher education” for the sake of K-12 programs. All aspects are needed to ensure that we have a well rounded education base.
- Mr. Kildee held a hearing in Flint. It is important for us to maintain a good relationship with his office. When he holds hearings in the state, it is a good opportunity to provide input from the state’s educators. We have a good chance to be heard because he is from Michigan. It is important that we stay connect through letters and e-mails. Many of Roberta’s communications and contacts have been made via the local office as opposed to Washington offices.
- Presented State Board NCLB modifications/recommendations and shared concerns and implications of items proposed in the reauthorization. Roberta noted that when we have a bill, we will be able to go through the bill in detail.
- Roberta indicated that it would be beneficial to work with other organizations with whom we are affiliated regarding the reauthorization, i.e. ASCD. Some of these organizations are working on improving the way we communicate with legislators noting that “crisp, succinct, to the point” methods work better than using “education-ese.”

Washington Update Summary—

- It appears that education will continue to be a priority with the current legislators in office.
- Safe and Drug Free money should be restored.
- There is discussion regarding having “Microsoft” step up to the plate regarding rating video games.
- There is a move to help show U.S. Department of Education officials that technology is a critical part of the education process.
- Title V and ELL are still issues. Kildee is very supportive of these programs.
- Testing is still a major issue in the reauthorization. Testing is a costly venture and will be a concern in the appropriations bill. Congress is still whetted to the understanding that we need money for the appropriation bill.
- Roberta reminded us to always plan to visit with Congressman Kildee when we are attending the NAFEP conference.
- Oversight hearings are in process. They should help reduce or eliminate scandals, i.e. Reading First.

President Report— Jeanette Magsig

Jeanette reported that the officers met and reviewed Sara's evaluation.

President-Elect's Report – Deb Kitson

- Getting ready for July 25-27 leadership academy
- Professional Learning book for 2007-2008 – *Building Engaged Schools* – by Gary Gordon. (Please have read by the Summer Leadership Institute)
We are working to get Mr. Gordon as a speaker for one of the 2007-2008 conferences. Our hope is to put the professional development activities on the website for our members. He might be able to serve as a keynoter and culminating activity for the members who use the materials during the year.
- Deb will be sending out a sheet for those who will be attending the summer leadership academy.

Secretary's Report – Paula Daniels

ACTION ITEM: It was moved by Glenda and seconded by Willye to accept the minutes. Motion carried.

Treasurer's Report – Sam Ewing

- The treasurer noted that we are currently solvent. We appear to be in good shape for the coming year.
- The Budget Committee met and reviewed the revised budget.
- Any proposed projects will require a budget that is approved by the board.
- Proposed collaboration projects with the MDE are currently on hold.

Report submitted for audit.

ACTION ITEM: It was moved by Terry and seconded by Sara to accept the report for audit submission. Motion carried.

Executive Secretary's Report – Sara Shriver

Report highlights—

- New congressional delegation from Roberta distributed
- Terry Pawl sent deadlines for e-news articles.
- Sprint grant opportunity
- We have not received a response regarding Sheffalbine as a conference keynoter
- Learning academy – will send RSVP for learning institute from Double JJ
- At Double JJ Update—
 - We have not yet received the room rates
 - Negligence waiver – must be signed.
 - Debit card policy - if you use your debit card a \$100 hold / day will be placed on the card.

These policies will be included in the packet. Read over the information carefully when you receive the packet. We need to know how many rooms to secure. Time is limited.

- Team is meeting at the Sheraton to secure dates and break out rooms for our Spring Institute – March 2008. Note: The team really liked the facility.
- UP Institute – we are working with the MDE – working toward an April date
- **Update: June 20 – Radisson June meeting and Annual Meeting**
- Monthly meetings will be at Hampton again next year.
- Boyne Mountain is proposed for 2008 Summer Leadership Academy site.
- Working on folder for congressional reps.
- Milt Collins will help print off congressional maps. Having difficulty finding things electronically. Sam had some items. Things will come on a flash drive.
- Letter going to MDE regarding dates.
- Summer Institute – MDE attendance discussed
- At break time – Web Page brainstorming session
- Election information –

- Region 1 Sandra Jeannotte from Cheboygan
- Region 3 Karen Ruple
- Region 5 Sue Warren, David Solis – as alternate
- Region 7 Willie Pigott
- Region 9 Jan Callis
- Region 11 Edwina Hill
- Region 13 Judy Handley
- Region 15 Barry Martin
- Glen Taylor – Westwood
- Pres Elect – Judy Handley
- Secretary – Paula Daniels

NAFEPA – Glenda Virden and Marie Miller

- Reminder: NAFEPA 2008 Conference - April 13-16
- Theme: *“Foundation for Success – Using data to enhance student achievement”*
 - Place: Omni Shoreham.
- Glenda and Marie encouraged members to attend—especially if they have never attended before.
- Discussion is taking place regarding current and future partners.
 - NAFEPA Partnerships: Brunstein and Manasevit.
 - Reviewing partnership with LPR.
- Check for an e-mail from Glenda from Terry Larson – 2% regulation guidelines.

*******Work Groups and Committees*******

Work Time

Work Group and Committee Reports

Boot Camp – Glenda Virden

Boot Camp is scheduled for tomorrow, May 4, 2007.

We will be co-sponsoring a Boot Camp for principals – Clair Gladwin

E-News – Terry Pawl

Check website

Fall Directors – Paula Daniels

Confirmed and invited presenters were discussed

Winter Institute – Margarita Frommert

Lansing Sheraton – date to be announced

Old Business

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New Business

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Meeting Adjournment

ACTION ITEM: It was moved by Glenda and seconded by Judy to adjourn.

Motion Carried.

Meeting Adjourned

Detailed Notes Available Upon Request