

Michigan Association of State and Federal Program Specialists
Board Meeting Minutes June 20, 2007
9:00 a.m.
Radisson Hotel, Downtown Lansing

Attendance:

Excused Absences:

Visitors:

Glen Taylor, Linda Hecker

Call to Order:

9:00 a.m.

Introductions /Welcome of Visitors and President's Report: Jeanette Magsig

Jeanette invited all to introduce themselves to the group as there were a few new faces.

- **President's Report:** none
- **Past President/Executive Secretary Report:**
 - Andrea Rockafellow (NAFEPA Scholarship winner) sent a Thank You note expressing her appreciation to the organization for nominating her for the NAFEPA scholarship. She plans to attend Montcalm Community College in the fall, and the scholarship funds will be applied toward her tuition.
 - Sara collected the Congressional Reps' participation form from those in attendance. Please send them to Sara if you have not already done so.
 - SLA: We have 35 guests registered. Please register soon if you have haven't done so.
 - Election results:
 - President Elect: Judy Handley
 - Secretary: Paula Daniels
 - Region 1: Sandra Jeannotte (from Cheboygan County replaces Cathy Tibbett whose district position was eliminated)
 - Region 3: Karen Ruple
 - Region 5: David Solice will be the new representative and Sue Warren will continue as the alternate.
 - Region 5: Willye Pigott
 - Region 9: Jan Callis
 - Region 11: Judy Handley
 - Region 13: Debbie Kitson
 - Region 15: Glen Taylor with Barry Martin as the alternate
 - As of July 1, 2007 Julie Lemond will be the new Chief Academic Officer for Lansing Public Schools. She requested to remain on the Board as an alternate for Region 8. Jim Reese is the current representative for Region 8. Julie recommended that Scott Pitts move from Alternate to Representative for Region 12, and that the Board consider Grace Velchansky as the alternate.
 - Peggy Coulouris was bumped from her position in her school district and will no longer be able to stay on the Board. She has suggested Tom Lukshaitis as the new Representative for Region 10 North.

- Members discussed the problems with Zoomerang voting. It appears that many could not vote apparently due to filters that their districts have in place. It was suggested that we do snail mail paper ballots in the future so that all members have an opportunity to vote if they so choose.
 - Parking tickets for the Valet were distributed to all those in attendance.
 - The updated 2007-08 MAS/FPS calendar of events was distributed to those in attendance.
 - The Flyer for the up-coming Fall Institute was distributed.
- **President Elect's Report:**
 - Deb reminded folks to register for the SLA that will be held July 25-27, 2007 and the Double JJ Ranch. She will be sending letters to superintendents. Please let her know if you will need to have a letter sent to your district.
 - Our new professional development will focus on the book, *Building Engaged Schools* by Gary Gordon. Copies are available if you have not yet received yours. Please read the book before the SLA as we will have some related activities on these 3 days. The author is available for both our Fall and Spring Institutes for next year if this would fit into the theme of the Institute. Please see Deb if interested.
- **Secretary's Report:**
 - There was 1 correction to the May 3, 2007 minutes: Sharon Spencer was not in attendance but was excused. Scott Pitts moved and Michele Videtich seconded that they be accepted as amended. Motion carried.
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- **Treasurer's Report:**
 - Deb Kitson moved and Julie Lemond seconded that they be approved. Motion carried.
- **NAFEPA Report:**
 - Marie Miller will inquire about how and when Andrea Rockafellow will receive her \$1500 scholarship money.
- **MDE Report:**
 - Mike Radke reported that there have been many changes at OSI:
 - Yvonne will be retiring shortly, and Betty Underwood will be the interim replacement.
 - Jeremy Hughes is retiring but will stay on at the department until Sally Vaughn comes on board.
 - MDE is working on some aspects of reorganization that will take place over the summer months. It will be a high priority for them to partner with some key organizations. MDE would like to schedule some joint planning sessions with MAS/FPS so that we can engage in some future collaborative activities. He suggested that we plan and implement joint conferences (i.e., Boot Camp/New Director's Academies) so that we can "speak as one voice". The small planning committee might include the following: MDE: Mike, Margaret, Betty and 1 Field Services Representative; MAS/FPS: Sara, Deb, Sam, Glenda and Marie Miller. Mike will look at some dates and have Leanna call to make arrangements.
 - Title I monitoring visits are complete. A few districts have significant changes to make (closing schools, reassigning, etc.). Some very foundational pieces were not in place! (i.e., school improvement plans, parent involvement, compacts).

The GAO (feds) will be returning in August (13th – 16th). At this time they will be looking for best practices in action. They want to see what Michigan is doing to support high priority schools that *are* making a difference. They would like to visit 2 school districts in a variety of phases, specifically those who have gotten out of school improvement status.

- Preliminary AYP reports are out and the appeal process will be ending soon. MDE/OSI will be sending out letters outlining the steps a district needs to take should they find themselves in school improvement. A second round of letters will follow as soon as the AYP status is final.
- Mike asked for Board input on the following:
 - Preliminary allocations: “Helpful!”
 - SIF: “Try to stay with the original 40 instead of adding new ones to the mix. It’s important for districts and schools to understand the key 40 and make them meaningful before we begin to take on additional indicators.”
 - LEA Planning Cycle: “What are you asking for...student, staff or systems needs?” Mike said to do what makes sense for the district, and field services will provide technical assistance.
 - The School Improvement Template will be on-line in the fall. It is their intent that we will be required to use this in the fall of 2008. The School Improvement Planning Tool may be released in the spring of 2008 with the intent to be required in 2009. More information will follow.

Linda Hecker reported on the Michigan School Improvement Facilitators Network. She announces the Karen Ruple is “on loan” to MDE and will be heading up this initiative. Nine MAS/FPS board members met with the ISD consultants from across the state on June 6-8, 2007 to review the vision for the process mentor team. The role of the mentor was defined, and the process, protocols and procedures were outlined. Eventually, School Improvement Toolkits will be designed for these teams to use as a resource as they work with Title I schools that are in certain phases of the school improvement process.

- **Work Groups and Committees:** no work time needed
- **Work Groups and Committee Reports:**
 - Fall Director’s Institute: Marie reported that she is working with MDE on planning the Institute. She’s waiting to see how many sessions they would like. Margaret Madigan would like to do an AM New Director’s Academy as a pre-conference. We have Leigh Manasevit will do a pre-conference on Sunday afternoon as well as a keynote on Monday. Sharon Spencer has offered to provide the pads of paper for the conference attendees. Compass Learning has offered the flash drives once again. And the exhibitors’ packets are just about ready to mail. Sharon Spencer provided feedback from the exhibitors at our conference. They would prefer a dedicated time for attendees to visit their booths rather than the short period of transition time between sessions. They did appreciate the set-up where attendees had to pass through their room to get to the general session room. It was mentioned that the MDE logo should be included on our flyer if we will be partnering. Also, should we anticipate increased attendance with this partnership?
 - The Legislative Committee expressed a desire to draft a proclamation regarding the benefits of Title I. This committee begin this work at the SLA.

- **Old Business:**
 - Sara moved and Karen Ruple supported that Julie Lemond be the alternate representative for Region 8. Motion carried.
 - Scott moved and Sara supported that Tom Loukshaitis be invited to be the Region 10 representative replacing Peggy. Motion carried.
 - Julie moved and Judy supported that Scott be named the Region 12 representative and that Grace Valchansky be named the alternate. Motion carried.

- **New Business:** none

- **Meeting Adjournment:**
 - Scott moved and Deb seconded that we adjourn. Motion carried.