

Michigan Association of State and Federal Program Specialists

Board Meeting
Grand Traverse Resort
Sunday November 11, 2007

Call to Order –6:05 PM

President’s Report- Debbie Kitson

Debbie welcomed the members and thanked everyone for their hard work on the conference preparation. Things are well organized and we are offering quality sessions.

President Elect’s Report-Judy Handley

Arrangements for the 2008 Fall Institute for have been made. The only time the Grand Traverse was available was again a Monday-Tuesday combination. As a result we will be going to the Lansing Sheraton. The Sheraton will be able to accommodate us for the days requested (November 5-6) and they will be much cheaper. We are looking into offering a “Post-Institute Session” on November 7th.

We will continue to monitor the MEAP testing schedule to see if it allows more flexibility in planning dates for future institutes.

Melanie and Margarita will be conference co-chairs. Scott will also be assisting.

Executive Secretary Report-Sara Shriver

- Future institute sites under consideration:
 - Fall 2009
 - Radisson in Kalamazoo
 - Haggerty Center – Traverse City
- Scientific Learning Corporation wanted to host a dinner during the institute and requested a membership list with conference attendees. Response—MASFPS policy states that we do not distribute membership lists to vendors or exhibitors.
- We have received a proposal from Crystal Mt. for future summer leadership institutes.
- REFUND Discussion/Action – We have a number of persons who have requested refunds for institute registrations. The policy states that requests for refunds made less than two weeks before the institute will not receive refunds. The practice, however, has been to refund registrations within this time frame with special approval from the board. There was action upon four Fall Institute refund requests that had been made.

ACTION ITEM: It was moved by David Solis and seconded by Willye Pigott to honor two and deny two of the submitted requests. Persons whose requests were denied may have their registrations transferred to the Winter Institute.

After discussions, Mike recommended that a written policy be established. Some members were under the impression that a policy had already been implemented. Sam recommended that we establish a work group to bring final recommendations regarding refunds for MASFPS institute and professional development offering. Deb, Karon, Sharon will serve on that work group.

Secretary's Report-Paula Daniels

The minutes were approved with corrections.

It was noted that Melanie Schroeder will serve as a Co- chairperson for the 2008 Fall Director's Institute.

Treasurer's Report – Sam Ewing

Sam reviewed the treasurer's report. The conference will easily break even.

We will have a better idea of our financial standing in December.

ACTION ITEM: It was moved by Glenda Virden and seconded by Scott Pitt to accept the treasurer's report.

Sam presented a resolution to be acted on by the board.

RESOLUTION:

It is resolved that Michigan Association of State and Federal Program Specialists (MAS/FPS) authorized to apply for membership to deposit funds into a share account in the Lenco Credit Union account.

It is further resolved, that said credit union is authorized to accept a pledge of all or any part of said account as security for any loan made by it to this organization

It is further resolved that until further written notice said credit union shall be authorized to pay withdrawals that are requested by any of the following persons:

1. *Sam Ewing – Treasurer*
2. *Sara Shriver – Executive Secretary*
3. *Debbie Kitson - President*

A verification card, certifying that the above resolutions are recorded in the minutes of the corporation and are now in full force and effect and certifying that the signatures and titles listed on the card are the true signatures and titles of the persons authorized to sign in connection with said share account was signed by the secretary – Paula Daniels.

ACTION ITEM: It was moved by Scott Pitt and seconded by Michele Videtich that the resolution be accepted designating Sam Ewing, Sara Shriver, and Debbie Kitson as authorized signers representing MASFPS.

Motion Carried.

NAFEPA Report – Glenda Virden, Marie Miller

Marie—NAFEPA Scholarship information was distributed. The deadline to submit names for the NAFEPA scholarship will be the January 2008 meeting. Each regional

representative should bring the name of one nominee to submit that has been selected at the regional level. At the January meeting we will select the state NAFEPA Scholarship nominees.

Scholarship information will be included on the Fall Institute flash drive.

State Leadership award nominees will also be submitted in January.

Glenda-- National Title I Conference – January 31 – February 3 in Nashville
NAFEPA conference April 13-16 at Omni Shoreham in Washington D.C.

MDE Report – Mike Radke and Roberta Stanley

Mike Radke--

- The School Improvement Conference will be held in Lansing on November 26th. New tools will be introduced during the conference.
- The state is applying for a new school improvement grant from the federal government.
- High school and district AYP reports will be coming out soon. The appeal process will begin shortly afterward.
- Recognition Program - Title I requires that we have a recognition program for schools. As a result, every school that made AYP will be recognized at the School Improvement Conference.
- The federal government has two awards that it gives to each state. One award is for significant increase in achievement. The second is awarded for closing the achievement gap. A process for recipient selection is under review. The state will pay for 4-5 people to go to the Title I Conference in Nashville for further recognition.

Roberta Stanley--

- There is general agreement that the reauthorization is going to be on hold. Many of the committee members are hesitant to pass the legislation while the current administration is still in office.
- There are numerous issues and much controversy regarding the reauthorization. Disagreement between many groups is also slowing down the process.
- Reauthorization will probably come after the presidential election. The legislature has shifted its' attention to the Higher Education Act and moved on Head Start.
- The delay in the reauthorization will, however, give us an opportunity to have additional thoughtful discussion.
- The Senate has zeroed out Title V.
- Title I and IDEA did well in this appropriation process.
- Many have been upset about Reading First issue. Note- it has become very political.

Remember, if we have any questions, we can contact Roberta.

Committee Reports:

Professional Development-Karen Ruple

Jan is still waiting for the surveys to be turned in.

Surveys thus far have shown a strong commitment to the organization.

Winter Institute – Margarita Frommert

Conference Keynoter –Horacio Sanchez

He will provide a 2 hour keynote and 2 breakout sessions.

Boot Camp- Glenda Virden

Boot Camp Scheduled Sessions--

- Winding Brook - December 14
- Lenawee - January 19
- Clare/Gladwin - April 26
- Macomb –February 9

Old Business – None

New Business – None

Next Meeting:

December 6, 2007 – Hampton Inn / Lansing

ACTION ITEM: It was moved by Glenda Virden and seconded by Marie Miller to adjourn.

Motion carried.

Adjournment – 7:25 PM

Detailed meeting notes are available upon request.