

Michigan Association of State and Federal Program Specialists

January 10, 2008

Hampton Inn, Lansing, MI

Board Meeting Minutes

Attendance: Michele Burley, Jan Callis, Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Linda Hecker, Debbie Kitson, Julie Lemond, Robyn Mosher, Willye Pigott, Scot Pitts, Karen Ruple, Sara Shriver, Sharon Spencer, Glen Taylor, Grace Velchansky, Glenda Virden

Excused Absences: Milt Collins, Rick Heitmeyer, Sandra Jeannotte, Jeanette Magsig, Marie Miller, Terry Pawl, Mike Radke, Michele Sandro, Melanie Schroeder, Roberta Stanley, Sue Warren, Karon Yeager

Absent: Tom Lukshaitis, David Solis

Guest: Trish Root

Call to Order: 9:05 A.M.

Welcome and Introduction of Guests

Debbie thanked Trisha Root for being with us today.

She offered condolences to Dianne Ewing whose father passed away on January 1, 2008.

President's Report – Debbie Kitson

- Recap – Even Refund Policy was approved at the December 2007 meeting.
- Linda Brown Achievement Award will be presented to Harmon Beekman on January 18, 2008 at the Wayne County Regional Meeting. Debbie encouraged all to come who are able.
- Linda Forward and Linda Kent will be presenting the Comprehensive Needs Assessment at that meeting.

President Elect's Report – Judy Handley

- Paula Daniels has indicated that she would serve as President-Elect next year.
- *Save the Date!* July 23-25 / Boyne Mt. – Summer Learning Academy Pictures of the facility are available for review
- Cost: Queen and Parlor \$139, King \$145, 1 bedrm suite \$210, 2 bedrm suite \$280
- Professional Learning – Judy is proposing that we have the “Language of Leadership” segment from Thinking Maps with Adrienne Battistone. This should strengthen our goals, our leadership and focus as a group. The members present unanimously agreed to have Judy set up the training for the Summer Leadership Institute program.

Executive Secretary's Report – Sara Shriver

- Sam is providing the new NAFEPA member information
- Sara asked that the board continue to check for D.C. for events and let her know any findings of interest.
- Suggestions: Exhibit at the national art gallery
- Let Sara know if there are things on the web page that need changing.
- Rick Heitmeyer indicated that he would be willing to become the E-news editor.
- Sara currently has the latest information for the e-news.
- March 10, 2008 board meeting at 6:00 at Sheraton in Lansing.
- Deb has written a letter of invitation to our state legislators asking them to attend breakfast at the winter institute.
- Room rates at Sheraton has special rates - \$99

Secretary's Report – Paula Daniels

ACTION ITEM: It was moved by Glenda Virden, seconded Scott Pitt to accept the minutes.

Motion carried.

Treasurer's Report – Sam Ewing

- We are still closing out the Fall Conference records. We will have a six to eight thousand dollar profit increase over last year's earnings. Our projects continue to be productive.
- We are in a good financial position.
- We have received a few registrations for the Winter Institute. Additional ones will begin to come in over the next few weeks.

ACTION ITEM: It was moved by Michele Burley seconded Judy Handley to accept the treasurer's report.

Motion carried.

NAFEPA Report – Glenda Virden and Marie Miller

- Michigan's current NAFEPA membership stands at 323. The process of "dual membership" is working well for Michigan and for NAFEPA.
- National Title I Conference: Nashville / January 31 – February 3. Glenda will be attending representing NAFEPA
- NAFEPA Conference – Registration is now available. (April 13-16, 2008 / Omni Shoreham)
- Glenda asked for suggestions for a product to take to DC to share with the legislators. After a brainstorm session, ideas were generated that the Legislative committee will use. Thinking Maps will be used as a vehicle to present the information.
- The group wondered if we would be able to have additional NAFEPA representatives because our state NAFEPA membership base has grown. Glenda noted that NAFEPA is attempting to keep the group from becoming too large. Wyoming and New York may be joining the national organization. She did note

that Sam will be running for NAFEPA treasurer. If he wins, that will give us an additional voice on the national board. Glenda will be running for secretary.

MDE Reports –Linda Hecker/Karen Ruple

- Linda – High priority schools will be getting a survey regarding the state-wide system support. The state is looking to find if the process worked as intended.
- Interviews for field consultants are taking place.
- State AYP targets are going up which means we will need more mentors to assist schools next year.
- DISCUSSION: Sara – asked that Linda express our appreciation to the MDE for the letters they sent for the Fall Institute. She has sent Mike a letter regarding the winter institute.
- ISSUE - NCA School data input: Questions/Comments: NCA schools must complete their report through NCA stream. Will information from the self-assessment flow forward to the action planning template? If you do the “90 items” it automatically takes it forward to the planning template. Your login will take you the path that you are in.
- Logins should be available January 14, 2008.
- Precision of the language is causing a problem. Those in the field understand it one way while the state’s understanding is different. That there is “no choice” for NCA schools is something that still needs discussion.
- Recommendation: We will put the CNA on the MASFPS webpage as a word document.

MASFPS Rep Inquiry

We will be communicating with Jim Reese to see if he will still be serving on the MASFPS board. Julie Lemond is currently the alternate for that region.

COMMITTEE REPORTS

Legislative Committee - Glenda Virden

The committee will address two basic areas:

- 1) Census poverty vs. free and reduced lunch count to determine poverty levels
- 2) Review of ways money can be expended

Information will be reported from districts of varied sizes—small, medium and large. Within a legislator’s congressional district, we want to pair large and small school district information for comparisons. Sara noted that they were told, during a Washington visit, that the state has the option to use the census vs. free and reduced lunch for allocations. Sam indicated that many states solicit input from the committee of practitioners before making the decision of what method will be used.

Professional Development Committee - Jan Callis

Three future sessions are planned.

- Feb – Chapters 6-7 (45 minutes/ content – teachers)
- May – Chapters 8-9 (45 minutes/ content - administrators)
- June – Chapter 10 in wrap up (30 minutes – wrap-up)

Awards Committee-Michele Burley

The committee recommended nominees for the following awards— Educator, Legislative, and Exhibitor. Nominations came from attendees institute attendees, as well as board members. The committee worked to select persons who had not received the award before. (*Winners will be listed in future minutes.*)

NAFEPA Scholarship nominees were submitted. State winners were selected. They will receive the MAS/FPS Scholarship award. Nominees will be forwarded to NAFEPA for national award consideration. (*Winners will be listed in future minutes.*)

ACTION ITEM: It was moved by Karen Ruple and seconded by Julie Lemond that the award slate be approved as submitted.

Motion carried.

STATE LEADERSHIP AWARD - The executive committee submitted the following persons for State Leadership Awards to be presented during NAFEPA in April: Margarita Frommert, Karen Ruple, Melanie Schroeder

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Congressional District Training Session – Sara Shriver/Tricia Root

*Please bring Michigan Educators' Directory with you and a laptop.

Who Do We Represent

- 1) Know Your Region
 - www.masfps.org
 - in your packet
- 2) Know your districts
 - Michigan Education Directory
 - Charter school – Sam/MDE
- 3) Make Communication avenues
 - list serve
 - address labels
 - spreadsheet of contact information
- 4) Draft Letter of Introduction
 - Who are you
 - What is MASFPS
 - Why become a member
 - List our events
 - Mention our website
 - Send them your contact info
- 5) Update Communication regularly – annually
- 6) Questions

Old Business

- Reminder - Wayne RESA Regional Title I meeting January 18, 2008 – Harmon will be presented Linda Brown award.
- Thinking Maps Leadership training / Summer Institute – 100% support from board.

New Business

Those currently indicating that they will be attending NAFEPA—
Glen Taylor, Debbie Kitson, Willye Pigott, Sam Ewing, Judy Handley, Glenda Virden, Paula Daniels. Others who were not present may also be attending.

ADJOURNMENT

ACTION ITEM: It was moved by Sara Shriver and seconded by Glen Taylor to adjourn the meeting.

Motion carried.

Adjourn – 12:00 Noon

Detailed notes available upon request.