

# Michigan Association of State and Federal Program Specialists

## Minutes

March 10, 2008

Lansing Sheraton Hotel

Lansing, Michigan

**Attendance:** Michele Burley, Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Linda Hecker, Rick Heitmeyer, Debbie Kitson, Willye Pigott, Karen Ruple, Michele Sandro, Melanie Schroder, Sara Shriver, Sharon Spencer, Glen Taylor, Grace Velchansky, Glenda Virden, Sue Warren

**Excused Absent:** Jan Callis, Milt Collins, Sandra Jeannotte, Tom Lukshaitis, Jeanette Magsig, Marie Miller Robyn Mosher Scott Pitts, Mike Radke, Roberta Stanley

**Absent:** Julie Lemond, Terry Pawl, David Solis, Karon Yeager.

### Call to Order

6:20 PM

### President's Report – Debbie Kitson

- Debbie reported that the conference is coming along well.
- Our next meeting will be April 10, 2008.
- Debbie reported that she had not been able to connect with Jim Reese, however, Paula had an opportunity to speak with him and he indicated that he is not going to be able to continue as a MASFPS district representative.

### President Elect – Judy Handley

- Judy announced that a Summer Learning Academy sign-up is available. If you are in need of having a letter sent to your district regarding the activity, please let her know and provide support information.
- A copy of meeting dates for next year will be made available shortly.
- Margarita and Melanie are asking for volunteers for next year's Winter Conference - March 9-10, 2009.
- Information for the summer institute at Boyne is available. You must sign up by June 23, 2008.

### Executive Secretary – Sara Shriver

We received an invitation for a representative from MASFPS to attend an ASCD informational meeting on March 11, 2008. Unfortunately, it conflicts with our Winter Institute and no one will be able to attend.

### Secretary's Report - Paula Daniels

**ACTION ITEM:** It was moved by Glenda Virden and seconded by Grace Velchansky to accept the minutes. Motion carried.

### Treasurer's Report – Sam Ewing

Sam reported that our net income is up about \$37,000.

ACTION ITEM: It was moved by Margarita Frommert and seconded by Willye Pigott to accept treasurer's report. Motion carried.

**NAFEPA** - Glenda Virden

- Glenda reported that the National Title I Conference, which hosted 4,000 participants, was very good.
- The NAFEPA Conference promises to be of high-quality. Seventeen persons from Michigan are currently registered to attend. Marie is sending a notice to remind attendees to set up meetings with their legislators.
- We are still trying to set up an activity for Michigan attendees. Suggestions should be sent to Sara.
- The NAFEPA newsletter with conference information and last year's position has been sent to NAFEPA members. Last year's positions on the issues continue for this year.

**MDE** – Linda Hecker / Karen Ruple

Linda—

- Personnel Changes: Linda reported that Lyn Ann Snellman, Leah Breen, and Bill Witt have changed duties at the department.
- Support Meetings Planned: Based upon MEAP scores, the department has identified schools that will probably fall in Phases 1 and 2. Special introductory meetings for these schools are planned for April 11 and April 18. Topics to be discussed include: SES, choice, letters, and MI Map training. She will try to provide a list of these schools by county. This early identification supports an attempt to try to give them time to have summer professional development.
- Many new mentors will be needed along with auditors. If you have people who know about school improvement and AYP, give them Linda's name / give Linda their name and e-mail address.

Karen—

- Karen discussed the mentor teams. It was noted that, overwhelmingly, people like the process. More representation and support is needed.
- We are looking to see what modifications are needed for next year? We will be looking at the data over the next two years.

*Note: Margaret was scheduled to be present at today's meeting to discuss school-wide building issues but she will not be able to attend.*

*Note: The MDE is checking school-wide plans again. Schools involved in a second round review and not producing acceptable plans will be required return to Targeted Assistance School status.*

**COMMITTEE REPORTS**

**E-New-** Rick Heitmeyer

- The E-News should be up for viewing today. Terry's last issue has been posted. No book recommendations or links are included. If you have web sites or books to recommended, send it to Rick.

- Deb indicated that we want to put our professional development information on the web site

**Legislative committee** – Glenda Virden

The committee continued discussion regarding what to prepare for NAFEPA. We are working on revisions to the ESEA bulletin that we submitted last year. Glen is working on an additional section that discusses funding and schools of choice.

**Winter Institute** – Sara Shriver

Details for the Winter Institute were finalized. Assignments were confirmed. Harmon Beekman will be present to announce the recipient of the MASFPS membership packet.

**UP Institute** – Michele Burley

*Marquette Michigan - April 29<sup>th</sup> and 30<sup>th</sup>*

Keynoters: Adrienne Battistone and Leslie Helakoski

Concurrent Sessions:

- Glen Taylor & Sara Shriver - "Using the New Schoolwide Rubric"
- Barbara Cloudman & Gala Mann, MDE - "LEA Planning Cycle"
- Sandra Jeannotte - "The Road to Academic Success"
- Shirley Merchant & JoAnne Skiera - "Teaching the Traits: A Theme Day Approach"

**Boot Camp** – Glenda Virden

- Part II for directors coming up in May – 70 people signed up
- Principal Boot Camps 07-08:
  - Clare Gladwin
  - Lenawee
  - Macomb
  - Westwood
- If the 08-09 Boot Camp proposal is approved, a preliminary schedule is set for three sessions. Additional requests for sessions continue to come in.
- 2008-2009 Boot Camp Proposal: Boot Camp I and II for directors, Regional Principal's Boot Camp (4), other sessions may be contracted on an as need basis by districts
- Other suggestions: Boot Camp blog, Boot Camp list serve
- MDE Spring Consolidated Application Workshops are beginning. The committee will check to see if any of our information needs to be updated. Only the CD will be updated.
- Budget reviewed – *Note*: all planning was done gratis this year.

Additional comments:

- "RegOnline" – put all registrations in one place and allow for updates
- Develop special customized "high priority school" sessions
- Sessions will be held during the week this year

**ACTION ITEM:** It was moved by Sara Shriver and seconded by Melanie Schroder to approve the Boot Camp Project – 2008-2009. Motion Carried.

### **School-wide Schools Project – Sara Shriver**

- Sara provided an update of the 2007-2008 project.
  - The current facilitator project is ending.
  - Thirty seven (37) additional facilitators have been identified.
- Background: The project is designed to provide facilitator support for school-wide school improvement teams as they write, review, and revise their school wide plans and processes. The goal is to ensure that they meet NCLB and PA 25 requirements as articulated in the new school-wide plan rubric. This proposal comes as a result of a request from the MDE to help provide schoolwide planning and implementation support to schools.

ACTION ITEM: It was moved by Glenda Virden and seconded by Michele Burley to accept the School-wide Schools Project. Motion carried

### **Professional Development – Grace Velchansky**

Building Engaged Schools by Gary Gordon—Engaged Teachers –

Summary of ideas discussed:

*Engaged students report—*

They succeeded because:

Teachers had patience, humor, and provided encouragement

A relationship had occurred with the teacher

*Assumption* – “Selecting and developing teachers and principals on the basis of their knowledge skills is the most reliable way to promote student success.” Pg 114

*What is a Strength?*

Success is more likely to hinge on the innate talents of the teacher

Knowledge and skills are prerequisites

Talent is the underlying driver of a strength though not the only requisite

Talent combined with knowledge and skills make a strength.

*Common Misconception* “...the accumulation of knowledge and skills can compensate for a lack of talent. Nothing can compensate for a lack of talent.” Pg. 119

*Closing Thoughts...*

*Students don't learn from people they don't like, trust or respect.*

*Active listening is only the beginning of the journey to active learning.*

*Talented teachers realize that students need to learn how to learn.*

### **ADJOURNMENT:**

ACTION ITEM: It was moved by Margarita Frommert and seconded by Melanie Schroder to adjourn. Motion carried.

Meeting adjourned. 8:40 PM

Note: Executive board meeting immediately following the regular meeting.

*Detailed notes available upon request.*