

Michigan Association of State and Federal Program Specialists

Regular Board Meeting

Sheraton Lansing Hotel

March 9, 2009

Sheraton (REO Room), Lansing

6:00 p.m.-9:00 p.m.

Minutes

DINNER

Call to Order: The meeting was called to order after dinner by President Judy Handley at 6:30 p.m.

Attendance: Jennifer Allen, Jan Callis, Dr. Paula Daniels, Sam Ewing, Judy Handley, Denyse Jones, Debbie Kitson, Julie Lemond, Jeanette Magsig, Marie Miller, Willye Pigott, Mike Radke, Karen Ruple, Michele Sandro, Melanie Schroder, Sara Shriver, Sharon Spencer, Grace Velchansky, Sue Warren and Karon Yeager

Excused Absences: Michele Burley, Rick Heitmeyer, Margaret Madigan, Scott Pitts, David Solis, Glen Taylor and Glenda Virden

President's Report: Judy Handley

- Judy presented the NAFEPA state leadership award to Jan Callis. Glen Taylor and Willye Pigott received this award at the NAFEPA conference in Washington, DC, March 1, 2009.
- Judy also presented gifts to Roberta Stanley and a lifetime membership to the organization. Roberta has been a tremendous support to this organization, providing up-to-date information to us from the U.S. Department of Education.
- Judy appointed Tom Reeder (Superintendent of Wyoming Public Schools) as the alternate for District 3

President Elect's Report: Dr. Paula Daniels

- Paula presented a list of meeting dates for 2009-10.
- August 5-7, 2009----Summer Institute (Park Place, Traverse City)
- September 10, 2009----Regular Board meeting (Hampton Hotel, Lansing)

- September 30-October 2, 2009----Fall Directors' Institute (Boyne Mountain, Boyne Falls, MI))
- November 12, 2009----Regular Board meeting (Hampton Hotel, Lansing)
- December 10, 2009----Regular Board meeting (Hampton, Lansing)
- January 14, 2010----Conference call
- February 4-5 2010-----Winter Institute (Sheraton, Lansing)
- March 11, 2010-----Regular Board meeting (Hampton Hotel, Lansing)
- April 15, 2010-----Regular Board meeting (Hampton Hotel, Lansing)
- May 13, 2010-----Regular Board meeting (Hampton Hotel, Lansing)
- June 10, 2010-----Regular Board meeting, annual meeting and lunch

Executive Secretary's Report: Sara Shriver

- Sara shared an email from MDE regarding Betty Underwood's departure from MDE. Mary Alice Galloway will be taking over as interim.
- Sara also shared an email from Cheryl Patterson (Director of Development and Director of Program Outreach) National Association of Women Business Owners hosts GirlBiz conference at Exchange City (March 24).
- Please use Regonline as the registration link for what's happening in the U.P. www.regonline.com/63366_691381j

Secretary's Report: Willye Pigott

- The minutes from February, 2009 were reviewed.
- **Corrections:** Karen Ruple had an excused absence from the meeting in February. During Jan Callis' report (February meeting), the comment in the minutes should have been, "School-wide components are not listed on the MDE School-wide template. The School-wide plan will not be approved at this time using this template."
- **ACTION ITEM:** Moved by Deb Kitson, seconded by Sam E. that the minutes are approved as amended. Motion carried.

Treasurer's Report: Sam Ewing

- The Treasurer's report was reviewed by the members.
- Sam met with Ways and Means committee, March 9. The organization is in good financial shape.
- If you're thinking about projects (providing services to the membership) for next year, please send Sam a list of the projects by April 15, 2009.
- **ACTION ITEM:** Moved by Paula Daniels, seconded by Marie Miller that the Treasurer's report be accepted as presented. Motion carried.

MDE Report:

Mike Radke:

- Suggestions from Mike: Plan additional School-wide trainings; send a letter to each ISD offering School-wide training. Collaborate with SIFN (School Improvement Framework Network)
- MDE will host a meeting, March 16 with representatives from this organization and districts to help identify the needs in schools and generate some of the research based reform initiatives that will address these needs. A list of programs will be created that can be selected to address the needs in the districts.
- ARRA (American Recovery and Reinvestment Act) is 2 year money and it will be gone. Part of this money is to be used for Title I schools. Plan wisely and spend quickly.
- Suggest weekly webinars to state superintendent Mike Flanagan
- OIG (Office of Inspector General) is coming to Michigan within 2 weeks to set up the monitoring process. They will be visiting districts and the districts will have 1 week to comply with findings.
- LEA Planning Cycle is on MDE website; Plan and plan deep.
- Substantially approval doesn't mean a copy and paste of last year's consolidated application. Consolidated applications will not be back dated.
- MDE has found a way in MEGS to partially approve (partially fund) consolidated applications.
- Consolidated applications are due by July 1, 2009.

Karen Ruple:

- There is another source of funding for schools in Phases 1 and 2. This money will be used for the needs assessment.
- The time line is short; school teams will be trained on the data success April 1-30, 2009.
- There are approximately 58 schools identified in Phases 1 and 2 throughout the state. These are schools not making AYP because of a lack of achievement not graduation rate.
- Some districts need to submit its school improvement plan to its ISD by September 1. You might want to check with your ISD regarding the submission date for the SIPs in your district.

NAFEPA Report:

- Marie Miller reported that Shakreya Zkrullah (student from Holland, MI) is one of the recipients (2nd place winner) of the NAFEPA scholarship. Congratulations to Shakreya!
- NAFEPA members can logon to the NAFEPA website to get the power point presentations from the NAFEPA conference.
- **Username: member2**
- **Password: nafepa2009**
- Kudos to Glen Taylor for putting the organization's position paper and pictures on the thumb drives that were shared with our Congressmen on Capitol Hill during the NAFEPA conference.
- In 2010, the NAFEPA conference will be held March 28-31, 2010 (Omni Shoreham, Washington, DC)

Committee Reports:**Professional Development report:** Karen Ruple

- Tom Mariada, Amy Colton, Tim Skubick and Bruce Hunter have been confirmed for the fall Directors' Institute.
- Ernie Duncan (Secretary of Education) has been invited.

Summer Leadership Institute: Paula Daniels

- The Summer Leadership Institute will be held August 5-7, 2009, Park Place, Traverse City. The organization's 40th birthday party will be held at the top of Park Place.
- The committee is working hard to do some things with the Special Education department, principals' organization and also SIFN.
- Other activities are also being planned
- The committee will survey the MAS/FPS membership regarding their needs. This will be part of the organization's Needs Assessment.

Old Business:

Sam Ewing: There are some technical advantages to C—Vent. They have 12 sites around the country. C- Vent has linkages to facilities. Regonline doesn't offer this service. We can maintain Regonline but not use it for the fall conference.

Recommendation: MAS/FPS moves forward to try C-Vent. Cost: approximately \$1,000.

ACTION ITEM: Moved by Sam, seconded by Sara Shriver. Motion carried.

Survey Monkey:

ACTION ITEM: Moved by Marie Miller and seconded by Julie Lemond to purchase Survey Monkey software. Motion carried.

New Business:

Election: Deb Kitson (Past President)

- Members of the election committee are Paula Daniels., Deb Kitson and Karon Yeager,
- Positions open: Odd number years' Congressional Representatives, Treasurer and Secretary
- Please contact one of the committee members if you're nominating someone for one of the positions

- Sam will develop an electronic ballot. Candidates for the positions, please send an electronic biography to Sam.

Other Business: No other business was reported

Adjournment: 9:05