

# **Michigan Association of State and Federal Program Specialists**

Regular Board Meeting Minutes

June 11, 2009

Sheraton Hotel

Lansing, Michigan

## **Members President:**

Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Rick Heitmeyer, Denyse Jones, Julie Lemond, Jeanette Magsig, Marie Miller, Scott Pitts, Mike Radke, Tom Reeder, Michele Sandro, Melanie Schroeder, Sara Shriver, Sharon Spencer, Sue Warren, Karon Yeager

## **Meeting called to Order: 9:15**

Approval of the Agenda

## **President's Report – Judy Handley**

Debbie Kitson sends greetings.

Judy presented Melanie with a gift congratulating her on her retirement and thanking her for her years of service as conference chair.

## **President Elect-Paula Daniels**

Paula reported that we would be working with Michigan Association of Administrators of Special Education (MAASE) this year. We are working on ways to collaborate in an effort to better serve the children of Michigan.

## **Executive Secretary- Sara Shriver**

Sara distributed the Board Member checklist

She reported that Tom Staten is exploring new web sites to allow more “non-techy” persons to go in and update the site. He will be working with us at the Summer Learning Academy.

Today is the last day of the SB CEUs. Must have been present at least 7 meetings.

Gift Card drawing

## **Secretary- Willye Piggott**

Corrections to the minutes:

Correct spelling of Margarita Frommert

List David Solis as excused

## **ACTION ITEM**

It was moved by Marie Miller and seconded by Sara Shriver to accept the minutes with the corrections. Motion carried.

## **Treasurer report- Sam Ewing**

The current budget was submitted for approval

It is anticipated that we will have an income of \$425,000 for the coming year.

It is projected that the Parent Involvement Project will go in the red. Start up costs of projects generally have more expenses than profits in set up years.

Boot Camps will continue to yield a profit.

MDE School-Wide/TA Providers Project will be vast. This project will be two pronged

- 1) Facilitators
- 2) Schools

### **ACTION ITEM**

It was moved by Julie Lemond and seconded by Scott Pitts to accept treasurer's report. Motion carried.

### **MDE – Mike Radke**

- *Full Day Kindergarten Update*- A communication is forth coming to explain the current ruling on the ability for Title I to support full day kindergarten. The legislature has pushed back discussion and action mandating full day kindergarten.
- *ARRA Announcement* – State aid will be reduced \$265-\$370 per student. Districts will be able to use ARRA funds to make up the difference. Grant Awards for stabilization will be received effective in May. The date of the grant award is when funds can be spent. February 17 was the original award date. Teachers salaries could be made back to February 17 so districts could make up the potential loss and get the funds in one lump sum in June. As a result of the May date, we must petition the federal government to get the date moved back to February 17.
  - Districts have a choice to accept the funds or not. Districts will make their choice known in MEGS. If they choose to use accept the funds, they will be required to provide a short description of how the funds will be used.
  - Payroll certifications will be required for any teachers paid from the ARRA funds. Certifications must be signed by the teacher and/or supervisor.
- The MDE website will have regular ARRA updates.
- Districts should apply for 100% of regular and 100% of ARRA funds. If we get a waiver on the carry-over, you can spread it over two years. In terms of SES issue, set aside is required. If we get a waiver on the ARRA we will notify you regarding your ability to use carry over on other things.
- Obligation of funds–
  - For an employee – when person works the hour it is obligated
  - For a contract – or contractor – funds obligated when contract is signed.
  - Even if it is two years – when the contract is signed it is obligated. See number 6.
  - Buy computers – over two years --the funds are obligated.
- Plan to spend at least the 85. When waiver comes you can spread it out.
- Mike noted that the department is overwhelmed with ARRA questions and asked for a team from MASFPS willing to categorize questions. Margarita, Sara, Michele, Jeanette, and Judy volunteered to help. Mike asked that MASFPS send

out the word to the “list serve” that questions should be submitted to MAS who will submit it to the department.

- Consolidated Application- The submission of the CA is still delayed. As a result, the submission date and obligations are being delayed. **WORK TO SUBMIT IN SUBSTANTIALLY APPROVEABLE FORMAT.** We need a lot of cooperation!!!
- Encourage people to watch webinar handouts. Gives sample language for almost everything.

**MEAP Writing Changes** – Sharon Spencer provided an update on the changes coming on the writing portion of the MEAP test.

**NAFEPA Reports- Marie Miller, Sam Ewing**

Fall workshop will be held at the beginning of December and tied to the Brustein & Manasevit forum.

**Winter Institute Committee Conversation**

- Two day are reserved – February 4-5, 2010
- Daggett – \$10,000 plus expenses for a one-day conference. We would need 300 people to at least break even. The most we have had in attendance for this conference lately is 220. Alternatives need to be explored.
- Perhaps one presenter for AM and then “hot topic” with MDE consultants in PM.
- When the auditors return they will be looking for:
  - Parent
  - School-wide
- What will be needed for ARRA by that time?
  - General areas for reviews
  - Supplement supplant
  - Evaluation
- Biggest challenge in Michigan is the high schools. We need examples of real reform in high schools. One of the days could be devoted to high school that are succeeding. High standards—making real changes—
- Promising practices for high schools
- Perhaps – keynoter, promising practices, and MDE
- Have a keynoter who is from business to say “We won’t hire your kids if they are not educated.” (recipient of our students)
- Yvonne Camaal Canul is possible – Advanced Ed
- Career tech and HSCE in a career tech pathway
- Address other problems impacting—community legislators, unions,

**Fall Directors – Sara Shriver**

- Rick has flier ready to be submitted
- Trisha is working on website
- July for registration
- Marie and Sam have flier for post conference – flier in packet –(Friday OCTOBER 2<sup>nd</sup>)

- Must complete program and have program drafted with Karen R. by the 16th.
- SBCEU application
- Looking at making the conference a “Celebration,”
- A draft of program will be on the website before summer learning institute.
- Melanie will do thank you notes and gifts. Denyse and Scott will bring laptops/projectors
- Need someone to do program evaluation-- perhaps from MERA to do that...(Michigan Education Research Association)

**Winter Committee** – Will meet July 16<sup>th</sup>

- Dates: February 4-5 (The 5<sup>th</sup> will be a post conference that focuses on HS reform, credit recovery, other high school best practice initiatives.)
- Margarita will follow up with Daggett and get back to the team with any revised information.
- MDE will have afternoon sessions

**Summer Learning Academy Report** – Paula Daniels

We are looking forward to having a great time at the Park Place this summer. We will explore ways to improve the organization using Peter Drucker’s *“The Five Most Important Questions Your Organization Will Ever Ask.”*

**Old Business** – none

**New Business**

Awards Names needed

- Educator
- Exhibitor
- Linda Brown
- Legislative Award

NAFEPA state leadership award nominations will be solicited through Survey Monkey.

**Meeting Adjourned** at 12:05 PM.

*Complete notes available upon request.*