

**Michigan Association of State and Federal Program Specialists**  
**Regular Board Meeting**  
**Hampton Inn, Lansing**  
**September 10, 2009**  
**9:00 A.M.-12:00 P.M.**  
**MINUTES (Revised)**

**Call to Order:** The meeting was called to order by President Dr. Paula Daniels at 9:05 A.M.

**Attendance:** Jennifer Allen, Michele Burley, Jan Callis, Paula Daniels, Sam Ewing, Judy Handley, Rick Heitmeyer, Denyse Jones,, Jeanette Magsig, Willye Pigott, Scott Pitts, Mike Radke, Tom Reeder, Richard Rockwell, Karen Ruple, Sara Shriver, Hans Stevens, Grace Velchansky, Sue Warren , Karon Yeager

**Excused Absences:** Debbie Kitson, Scott Pitts, Michele Sanrdo, David Solis, Sharon Spencer, Glenda Virden

**Correction:** Marie Miller had an excused absence.

**Approval of Agenda:**

**ACTION ITEM:** Moved by Karen Ruple, seconded by Judy Handley and Sue Warren that the agenda is approved. Motion carried.

**President's Report:** *Dr. Paula Daniels* (Summer Leadership Academy follow-up)

- The **draft** of MAS/FPS' mission statement was reviewed. After discussion among the members, the majority of the members present agreed that the new mission statement would be: ***"Empowering leaders to implement effective state and federal programs to increase student achievement."***
- A leadership style inventory was administered to attendees at the Summer Leadership Academy. The inventory identified the various personality styles within the organization.
- Paula reminded the members to decorate the "square" cloth for the MAS/FPS 40<sup>th</sup> celebration quilt and send it to Diane Ewing (P.O. Box 163, Tipton, MI 49287) by **September 29, 2009.**
- **Title I** will be included on the monthly agenda.
- Each month, the agenda will also include "Think Time" to write a few notes for the E-News. This will be done on a trial basis.

**President's Elect Report:** *Michele Burley*

A report was unavailable at this meeting.

**Executive Secretary's Report:** *Sara Shriver*

- David Solis will be retiring from the Flint school district, effective September 11, 2009. He has accepted a position in the mayor's office.
- The basic outline for the Fall Institute was emailed to each member.
- The 2009 MAS/FPS Award Nomination form was distributed. Seeking nominations for the Educator's Award, Exhibitor's Award, and the Linda Brown Lifetime Achievement Award.
- SBCEUs will be offered again this year. To receive SBCEUs, members must attend 6 out of 8 (75%) meetings and need to be present at the beginning of the meeting and stay until the end. Attendance for SBCEUs begins September 29, 2009. Sara will email SBCEU guidelines to the members.

**Secretary's Report:** *Willye Pigott*

- Minutes from the June meeting were distributed and read.
- **CORRECTION:** Change the spelling of Willye's last name ("Piggott" to "Pigott")

**ACTION ITEM:**

Moved by Michele Burley, seconded by Jeanette Magsig that the minutes be approved with the necessary correction. Motion carried.

**Treasurer's Report:** *Sam Ewing*

- The organization is waiting for reimbursement from MDE for work done in July and August.
- The organization is also waiting for bids from REMC on document cameras and projectors.
- The Federal 990 form has been completed, submitted and accepted by the internal Revenue Service. This form is due in November. The organization is ahead of the deadline.

**Title I Reports**

**MDE Reports:** *Mike Radke*

- The Office of School Improvement has a name change. The OSI is now the Office of Education Improvement and Innovation.
- Mike is the director of the Office of Field Services.
- ARRA has been a major challenge for MDE. Things that might have been denied using ARRA funds might now be approved based on the ARRA guidance.
- Title IID ARRA guidance isn't available at this time.

- Each Title I building needs to report the use of all Title I funds. This is a onetime report that is due in December, 2009; report staffing and cost associated with staffing. This is part of the transparency issue.
- IDEA has a new set of guidance.
- During the week of April 26, 2010, MDE will be audited by the U.S. Department of Education. Representatives from USED will visit districts during audit. A letter will be sent to the superintendents regarding the audit.
- All Consolidated Applications were not approved prior to the start of school. However, MDE is ahead of previous years. MDE will continue to work with MEGS to meet the goal of approval Consolidated Applications.
- Annual reports will be audited.

#### **NAFEPA Reports:**

Unavailable at this meeting

#### **E-News:**

Suggestions---

- Include a letter from the President.
- Paula will ask Sharon Spencer to give an overview of the SLA with pictures to include in the E-News.
- Judy suggested including pictures/article from a Title I summer school program.

#### **Committee Reports:**

##### **Winter Institute—Sara Shriver**

- Dr. Daggert will be the keynote speaker.
- Linda Jordan (Hope College) will also be a speaker.
- Mike Radke will give an update from MDE after Dr. Daggert's speech.

**Correction:** The correct spelling of Dr. Daggert's last name is "Daggett."

##### **Fall Directors' Institute—Michele Burley**

- The agenda will be emailed to the members
- 280 people are currently registered.
- The MAS/FPS board will meet **Tuesday, September 29, 2009, 6:00 p.m.** at Boyne Mountain.

- Forty exhibitors will have tables at the conference.

**Old Business:**

There was not any old business reported at this meeting.

**New Business**

Sue Warren is the Congressional Representative for District 5

Rick Heitmeyer is the Congressional Representative for District 4

Michele Burley is an alternate Congressional Representative for District 1.

**Adjournment: 12:05 p.m.**

**NEXT MEETING: September 29, 2009, 6:00 p.m. (Boyne Mountain)**