

Michigan Association of State and Federal Program Specialists

Crowne Plaza, Lansing

Thursday, June 8, 2017

Board Meeting

Minutes

Call to Order: President Syndee Malek called the meeting to order at **8:37** a.m.

Attendees: Jennifer Allen, Lynn Batchelder, Tiffany Bunge, Mike Burde, Jan Callis, Bethany Deschaine, Melissa Duffrin, Sam Ewing, Ilise Goldman, Judy Handley, Lisa Jenkins, Syndee Malek, Robbin Meeks, Marie Miller, Laura Otten, Jill Pastor, Willye Pigott, Tom Reeder, Karen Ruple, Sara Shriver, Kristi Teall, Grace Velchansky, Stacy Vespemi, Glenda Virden

Excused Absences: Shelly Alwardt, Sue Baldwin, Tiffany Campbell, Paula Daniels, Jolia Hill, Julie Milewski, Melanie Paul, Sally Perkins, Mike Radke, Dodie Raycraft, Michele Sandro, Jane Sargent

Approval of Agenda:

ACTION ITEM: Moved by Ilise Goldman second by Bethany DeSchanie to approve the agenda as presented. Motion carried.

President's Report: Syndee Malek

There was not a report.

President Elect's Report: Laura Otten

- Reminder: Laura reminded the Board members to please make their hotel room reservations at the Bavarian Inn for the SLLA. The deadline is June 25.
- Laura is seeking ideas for activities for us to do...maybe a boat tour down the river (\$25/person).

Executive Secretary's Report: Sara Shriver

The Annual meeting begins immediately after lunch today.

Secretary's Report: Willye Pigott

Corrections/Additions:

- Under "Election Results" add Mike Burde's name as President Elect
- Change the spelling of Bethany's first name (Bethanie to Bethany)
- Under President Elect's report, change the month for SLLA from June to July.

ACTION ITEM: Moved by Laura Otten second by Bethany DeSchanie to accept the minutes with the necessary corrections/addition. Motion carried

Treasurer's Report: Sam Ewing

- The organization overspent its budget by approximately \$54K more than its income.
- The budget is less than what we proposed.
- This year, there is a budget line item to purchase materials for professional development.

ACTION ITEM:

Moved by Lynn Batchelder second by Jill Pastor to file the Treasurer's report for audit. Motion carried.

Old Business

Sam shared that the two projectors have been purchased.

New Business

***New Project Proposals:** Sara Shriver

- CNA: The proposal has been revised to include time for planning (proposal was approved at a previous meeting)
- Added the fee for management (8% of the total income per policy manual)

ACTION ITEM: Moved by Jill Pastor second by Jan Callis to accept the CNA modified proposal. Motion carried.

Equitable Services Proposal: Laura Otten and Jan Callis

- Providing equitable services to PNPs
- Thinking about ways to access outcomes/impact
- Providing technical assistance to the LEAs and the PNPs
- Further discussion and action will occur regarding this proposal during the Executive meeting following the Annual meeting today.

Awards: Sara Shriver

Sara distributed the awards nominations' information with the Board members present. The members voted and the results are:

- Linda Brown Lifetime Achievement: Syndee Malek
- Educator's: Laura Otten (Kent ISD)
- Exhibitor's: Julie Lappenga (IntegraSource)
- Roberta Stanley Legislative: There were not any nominations submitted for this award.

Title I Reports

***MDE Reports** (Karen Ruple, Fred William)

Fred Williams:

- The Consolidated Application will be available in MEGS+ during the week of June 19 (approximately).
- If the application is submitted to MDE by July 31, it will receive an obligation date of July 1.
- George Darany was hired as the Ombudsman.

Allocations:

- Title IIA---The state's allocation has been reduced by 13%. The federal allocations are 20% less than last year (2016/17).
- Section 31A—There might be an increase and the allocation will be available at a later date.
- Title IV---If these funds are transferred into Title I, Part A, the amount remains in the Title IV application. Each district will receive approximately \$10K. Title IV funds need to include equitable services to PNPs
- Follow-up to OSR needs to be completed within 1 year to avoid the freeze on Federal funds.

Karen Ruple: OEII

- The transparency dashboard is a school-level dashboard. Parents are the primary audience for this dashboard.
- Release of the dashboard is scheduled for late fall 2017.

There are two key sections of the dashboard: primary metrics and additional metrics.

- Primary metrics describe school performance areas that are most critical for parents to understand.
- Additional metrics describe school performance areas that support the overall implementation of Michigan's plan to become a top 10 education state within 10 years.

Committee/Work Group Reports:

*CNA Project Report: Judy Handley

- Training was held at Wayne-RESA. There were approximately 34 participants.
- The feedback from the evaluations was very positive.

*Boot Camps: Judy Handley

BCs had a \$37K profit last year.

***Legislature:** Jan Callis

There was not a report at this meeting.

***Communication/Membership:** Melissa Duffrin

- Point of pride...share points with members immediately after the meeting; tweet from Laura
- Sign up for email and twitter updates
- There are concerns about the mode of communication with small districts that might not have MASFPS members.
- Each Congressional District has a list serve.

-Professional Learning: Lynn Batchelder

- The committee discussed ways to reduce costs (e.g. recycle nametags, not ordering books this year)
- Ask each Board member to contact vendors to attend our institutes
- MDE has asked to add a session for Section 31A to the Fall Institute's agenda

Adjournment: 11:40 a.m.

Moved by Jill Pastor second by Lynn Batchelder to adjourn the meeting. Motion carried.

Respectfully Submitted by,

Willye Pigott

Secretary