

Michigan Association of State and Federal Program Specialists

Hampton Inn, Lansing

November 8, 2012

8:30-11:30

MINUTES (Revised)

Call to Order: The meeting was called to order by President Margarita Frommert at 8:33 a.m.

Attendance: Mike Burde, Paula Daniels, Sam Ewing, Linda Forward, Margarita Frommert, Max Fulkerson, Ilise Goldman, Judy Handley, Rick Heitmeyer, Penny Joy, Syndee Malek, Marie Miller, Laura Otten, Sally Perkins, Willye Pigott, Mike Radke, Tom Reeder, Sara Shriver, Sharon Spencer, Kristi Teall, Pam Varga, Grace Velchansky, Glenda Virden, Sue Warren, Karon Yeager, Lynn Batchelder

Excused Absences: Jennifer Allen, Jan Callis, Peggy Coulouris, Denyse Jones, Debbie Kitson, Michele Lemire, Margaret Madigan, Tricia root, Karen Ruple, Michele Sandro, Robert Stead, Fred Williams

Approval of Agenda:

ACTION ITEM: Moved by Sue Warren second by Max Fulkerson that the agenda be approved as presented. Motion carried

President's Report: Margarita Frommert
The plans for the Winter Institute are progressing very well.

President Elect's Report: Judy Handley

- Thanked the members for submitting suggested dates for SLLA (Summer Leadership Learning Academy)
- The suggested series of dates are Wednesday-Friday July 31-August 2 or Sunday-Tuesday July 21-23
- Sara was asked to check the availability of various locations including Crystal Mountain and Boyne Mountain.
- More information will be shared at the meeting in December. Judy is working with Sam to get information to the membership regarding the nominations for the State Leadership Award.

Executive Secretary's Report: Sara Shriver

Correction: Changed "Regions" to "Congressional Districts"

- Sara shared the number of memberships by Congressional Districts

<u>Congressional Districts:</u>	<u>Number of Memberships</u>
1	82
2	83
3	65
4	95
5	50
6	42
7	46
8	94 (38 MDE members)
9	17
10	40
11	31

12	59
13	34
14	35
15	61

- Tricia will be asked to share information regarding conference attendance by regions.
- Survey results from the Fall Directors' Institute were distributed.

Secretary's Report: Willye Pigott

ACTION ITEM: Moved by Sam Ewing second by Syndee Malek to accept the October minutes as presented. Motion carried.

Treasurer's Report: Sam Ewing

- The net income is down for the year.
- The Fall and Winter Institutes are the sources of income for the organization.

ACTION ITEM: Moved by Glenda Virden second by Marie Miller that the Treasurer's report be submitted for audit. Motion carried.

Old Business: None

New Business:

The organization received the resignation of Randy Lindquist (Region 3 Alternate)

ACTION ITEM: Moved by Sara Shriver second by Glenda Virden to accept the resignation. Motion carried.

President Margarita Frommert appointed Lynn Batchelder as the Region 3 Alternate

Committee Reports:

Winter Institute: Sara Shriver

- Dates: Thursday and Friday, February 7-8, 2013, Lexington Hotel, Lansing
- Theme: "Getting It Right with Your Dollars and Sense"
- First day--Fiscal monitoring from MDE auditors
- Second day --State and Federal program monitoring
- The agenda and other details are almost finalized.
- The committee is seeking a school to share information with a large group regarding effective strategies to increase parent involvement.

By Laws: Judy Handley

- The subcommittee will review the current by- laws to see which areas/procedures might need to be revised.
- The subcommittee is planning to share its findings with the Board at the January meeting.

Fall Institute (2013): Syndee Malek

- Day 1--Got Data Need Strategies, We Can Help
- Day 2--Mike Mattos; there will be three sessions including MDE updates
- Day 3- Mike Mattos (Solution Tree--RTI)

Title I Reports:

MDE Reports

Mike Radke

- Because of the approval of the Flexibility Waiver, there are approximately 340 reward schools in the state.
- There are 3 categories of reward schools: High Performing, High Progress and Beating the Odds
- There's a list of the high performing and high progress schools listed on the MDE website.
- MDE wants to recognize the reward schools for their success and network with them to reach out to other schools to share their strategies for success.
- MDE expects to get approval from the State Board of Education to begin working on a new set of EL standards using World-Class Instructional Design Assessment (WIDA)
- The plan is to move the ELPA testing to WIDA. WIDA supports the academic language development and academic achievement for linguistically diverse students through high quality standards, assessments, research and professional development for educators.
- MDE is sending out a set of protocols for entrance/exit criteria for the EL program.
- The Evaluation tool is available on the MDE website.
- There is a piloting of School wide Consolidation (putting all the funds together). This is a school based program, not a district based program

The criteria for the pilot include:

1. Does the school have a quality SIP with strategies that will make a difference in student achievement? This doesn't mean whether the plan meets the compliance issues. The plan will be evaluated annually.
2. Fiscal integrity (internal control, written policy/procedures); basic programs need to be funded with state and local funds
3. Retraining the staff-MDE is looking into a pilot regarding how to do equitable services differently.

Linda Forward:

- MDE invites school districts, public school academies and intermediate school districts to apply for the Technology Readiness Infrastructure Grant. To be eligible to apply, individual districts and public school academies must complete the Smarter Balanced Assessment technology readiness survey by November 29, 2012.
- The Department is moving forward with the implementation of the Common Core State Standards (CCSS).
- Districts are to begin implementing the CCSS this year. Units in ELA and Writing have been put together.
- CCSS items are on the MEAP, but are not being scored.

NAFEPA Reports: Marie Miller

- NAFEPA is going through reorganization.
- There hasn't been any communication from NAFEPA regarding the scholarships.
- Marie is the membership chairperson for NAFEPA

Adjournment: 12:11 p.m.

Moved by Penny Joy second by Sam Ewing for adjournment of the meeting. Motion carried.

Respectfully Submitted,
Willye Pigott