

Michigan Association of State and Federal Program Specialists
Lexington Hotel, Lansing
Regular Board Meeting
June 14, 2012
8:30 a.m.-11:30 a.m.
MINUTES

Call to order: The meeting was called to order by President Tom Reeder 8:43 a.m.

Approval of agenda: Moved by Judy Handley second by Marie Miller. Motion carried.

President's Report: There was not a report from the President.

President's Elect Report: Margarita Frommert

Plans are progressing nicely for the SLLA (Summer Leadership Learning Academy). Expressed appreciation to the Board members involved in the planning of the SLLA

Executive Secretary's Report: Sara Shriver
Shared the letter of resignation from a Board member

Secretary's Report: Willye Pigott

The minutes from the May meeting were share with the Board members present.

ACTION ITEM: Moved by Sam Ewing second by Glenda Virden that the minutes be accepted as presented. Motion carried.

Treasurer's Report: Sam Ewing

- The balance sheet as of 5/30/2012 was shared with the Board members present.
- The proposed budget for 2012-13 was also shared.

ACTION ITEM: Moved by Max Fulkerson second by Margarita Frommert to accept the budget as presented. Motion carried.

Old Business

RFP for Clerical and Technical Support: Sam Ewing

- The organization received one application for the Clerical Support position (Tricia Root). This is a three year contract.
- The organization also received one application for the Technical Support position (Bob Stead). He requested an increase of \$5 for the three year contract.

ACTION ITEM: Moved by Glenda Virden second by Grace Velchansky. Motion carried.

Fall Awards: Judy Handley/Sam Ewing

- Lists of nominations/ballots for the awards were distributed.
- Nominations were opened to the general membership.
- Suggestions from Judy: At the fall conference, start thinking about nominations for next year's awards; move the award nominations to early spring.

New Business:

Resignation from MASFPS Board---Jeanette Magsig (Region 2)
Jeanette advised the Board to continue to be a service to districts.

ACTION ITEM: Moved by Grace Velchansky to accept Jeanette's resignation from the board with regret, second by Judy Handley. Motion carried

Appointment of Pam Varga to replace Jeanette Magsig
Appointment of Randy Lindquist (Region 2 Alternate)

ACTION ITEM: Moved by Marie Miller second by Glenda Virden. Motion carried.

Proposals (2) were presented: Marie Miller/Sam Ewing

1. Parent Involvement Project

- Provide continued support for schools/districts to review and improve their parent involvement to meet State/Federal requirements and improve student achievement.
- An additional workshop (Homework and Homework policies) was added to the proposal.
- Webinars will also be set up (no more than 15 sites) regarding parent involvement policy/plan checklist.

2. Finance Project

- Provide support to districts to assist program and finance coordination efforts to enhance implementation of Federal Programs.
- A series of three half day sessions provided for teams of finance and program personnel, will review the compliance pieces, Internal controls, Procurement (Edgar, Audits, PARS, Attestations, etc), assist with understanding of monitoring of federal programs and the amendment process, and closing out the year and preparing audits.

ACTION ITEM: Moved by Sara Shriver second by Margarita Frommert to accept the two proposals as presented. Motion carried.

Committee Reports:

Fall Directors' Committee: Nothing to report at this time

Winter Institute Committee---Sara Shriver

- Members of the committee are: Denyse Jones (Chairperson), Cindy Malik, Laura Otten, Max Fulkerson, Penny Joy, Sally Perkins, Judy Handley, Tom Reeder and Sara Shriver
- The Winter Institute will be held at the Lexington Hotel February 7-8, 2013.
- Topics include finance audits and family involvement.
- Suggestions: invite MSBO members; invite auditors to share the prospective of what they do when they come to the districts to do an audit.

Title I Reports: Mike Radke

- Flexibility waiver: MDE is going to resubmit the application, very soon, possibly Friday, June 15.
- There is heavy emphasis on student achievement and closing the achievement gap. The most challenging part is Section 3 --Principal/Teacher Evaluation.
- MDE has identified the bottom 15% of the Title I schools on the Top-Bottom list from last year. Currently, MDE doesn't know which schools will be on the list until the list is released in August.
- Focus school---schools with the largest achievement gap. Schools must have at last 30 students in a subgroup to calculate the gap.
- There are approximately 150 priority schools.
- There are approximately 300-350 focus schools; interventions for these schools will be at the district level.
- Top 5% of the schools are rewards schools.
- Consolidated Application in MEGS+ has some glitches that are being corrected.
- Each district needs to respect MDE's entrance/exit criteria for ELL students.
- District must complete the Annual Education Report (AER) this year the same as last year using new data and post it on the district's website.
- Districts need to budget and apply for 100% of the allocations.
- MEAP will move from fall to spring 2014 (computer adapted tests)

NAFEPA Reports: Sam Ewing

Glenda Virden was elected Vice President of NAFEPA. One of the responsibilities is helping to plan the NAFEPA conference. ***Congratulations Glenda!!!***

Adjournment: 12:15 p.m.

ACTION ITEM: Moved by Sam Ewing second by Sue Warren that the meeting adjourns. Motion carried.