

Michigan Association of State and Federal Program Specialists

Comfort Inn, Lansing

Thursday, September 10, 2015

Board Meeting

8:30 a.m.

Minutes

Call to Order: The meeting was called to order by President Laura Otten at 8:36 a.m.

Attendees: Jennifer Allen, Lynn Batchelder, Mike Burde, Sam Ewing, Ilise Goldman, Judy Handley, Syndee Malek, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Tom Reeder, Sara Shriver, Kristi Teall, Grace Velchansky, Glenda Virden, Karon Yeager

Michigan Department of Education: Paula Daniels

Excused Absences: Shelly Alwardt, Jan Callis, Max Fulkerson, Rick Heitmeyer, Anders Hill, Jolia Hill, Kathleen McBroom, Robbin Meeks, Marie Miller, Karen Ruple, Michele Sandro

Approval of Agenda

Action Item: Moved by Glenda Virden second by Jill Pastor to accept the agenda as presented. Motion carried.

President's Report: Laura Otten

Laura expressed her gratitude to Board members who attended the SLLA.

President Elect's Report: Syndee Malek

- Plans have begun for next year's SLLA with the assistance of Sara Shriver.
- The committee is seeking ideas from members for a possible location

Executive Secretary's Report: Sara Shriver

A "thank you" card was shared from one of the NAFEPA scholarship recipients.

Secretary's Report: Willye Pigott

Correction: Change the spelling of "Robin" in the July 30, 2015 minutes. The correct spelling should be Robbin (Meeks).

ACTION ITEM: Moved by Ilise Goldman second by Sally Perkins to accept the minutes with the necessary correction. Motion carried.

Treasurer's Report: Sam Ewing

- The organization is starting to receive income for the Fall Director's Institute.
- Certificate of Deposits (CDs -2) were opened in 2010 when dividend rates were high. The CDs expire this month.

Recommendation from Sam: Transfer the funds from the CDs into money marketing accounts until the CD dividend rates increase.

ACTION ITEM: Moved by Jill Pastor second by Grace Velchansky to transfer funds from the CDs (2) to money market accounts. Motion carried.

ACTION ITEM: Moved by Lynne Batchelder second by Ilise Goldman to file the Treasurer's report for audit. Motion carried.

Old Business:

NAFEPA Representative:

Jan Callis will have another conversation with her supervisor regarding whether to accept the position as a NAFEPA representative. A decision will be made at the October meeting.

SLLA: *Spirit Movers* and Individual Goals

Attendees at the SLLA reviewed the facets of the book *Spirit Movers* and established individual goals for the school year.

MAS/FPS Vision:

- It has been discovered that the organization doesn't have a vision statement.
- The organization is currently working on developing a vision statement.
- Ideas from Board members regarding the vision of MAS/FPS have been shared.
- The Board members were asked to read chapter 6 (Vision) in the *Spirit Movers* book.
- A discussion on the development of a vision statement will continue at the October meeting.

New Business

There was not any new business.

Committee Reports:

Communications: Tom Reeder

- An on-line survey will go to members this week regarding the status of the *Informer* and/or other methods of communication. October 1, 2015 is the deadline to complete the survey in Survey Monkey.
- Revised plans for communication will be finalized in November after reviewing the results from the survey.

Legislative: Grace Velchansky

- The committee is continuing to define/clarify "lobbying."
- Wendy Larvick was unable to meet with the committee today.

Professional Learning: Lynne Batchelder

- The committee will continue to meet after the meeting today.
- An update on the Winter Institute will be shared at the October meeting.

Membership Committee

- MAS/FPS information will be shared at two conferences this year, Michigan Association of Public School Academies (MAPSA), October 15-16 (Troy); MEMPSA conference (Kalamazoo) on December 3.
- Bookmarks will be made to handout at the conferences to help promote the organization and increase membership. Applications for membership will also be distributed.

Title I Reports

MDE Reports

Paula Daniels

- 271 Focus schools have existed from the Focus status.
- An amendment in the ESEA Flexibility Waiver includes set-aside funds for Focus Schools.
- Title I, Part A School-wide Flexibility Eligibility Requirements information sheet was shared with the Board members present.
- Two basic fundamental tests must be fulfilled to be eligible to exercise increase flexibility for school-wide programs: 1) Fulfillment of Intent and Purpose and 2) Meet the Test of Supplement/Supplant (additional information available upon request).
- There are three basic components of a school-wide program that are essential to effective implementation: 1) Quality Comprehensive Needs Assessment 2) Quality School-wide Plan and 3) Evaluation Plan.

- The shared goal of State Superintendent, Brian Whiston is to develop Michigan into a Top Ten education performing state over the next ten years. Share your ideas at www.michigan.gov/top10in10
- Consolidated Applications are submitted with fewer modifications required.
- Information regarding the Bi-lingual grant is on the MDE website.
- There will be a survey (customer service type) from Offices of Field Services (OFS). It will be sent to selected districts, September 12, 2015. If your district receives the survey, please complete it and return it to MDE.
- If districts have met the test of supplement/supplant, Title I funds can be used to pay for testing coordinators during the 2016-17 school year. The test of supplement/supplant are worksheets that will need to be completed.
- Comprehensive Needs Assessment: There will be a companion document to go with the School Improvement Plan (SIP). The program needs to follow the SIP.
- Evaluation: Identify those programs, strategies that are making the most impact on student achievement.

NAFEPA Reports (Sam Ewing, Marie Miller)

Sam: The annual retreat will be held in New Orleans within a few weeks.

Other:

Laura will email three main “talking points” from Board meetings to the Board members to share with members in their region. This task was decided at the SLLA.

Adjournment:

ACTION ITEM: Moved by Glenda Virden to adjourn the meeting at 11:33 a.m. second by Grace Velchansky. Motion carried.

Next meeting: Monday, October 5, 2015, 6:00 p.m., Grand Traverse Resort