

Michigan Association of State and Federal Program Specialists
Comfort Inn, Lansing, MI
April 10, 2014
8:30 a.m.

MINUTES

Call to Order: The meeting was called to order by President Judy Handley at 8:37 a.m.

Attendance: Lynn Batchelder, Jan Callis, Sam Ewing, Max Fulkerson, Judy Handley, Jolia Hill, Kathleen McBroom, Marie Miller, Jill Pastor, Sally Perkins, Willye Pigott, Mike Radke, Kristi Teall, Pam Varga, Grace Velchansky, Sue Warren, Karon Yeager

Excused Absences: Jennifer Allen, Shelly Alwardt, Mike Burde, Peggy Coulouris, Paula Daniels, Linda Forward, Ilise Goldman, Rick Heitmeyer, Denyse Jones, Michele Lemire, Randy Lindquist, Syndee Malek, Robin Meeks, Laura Otten, Tom Reeder, Tricia Root, Karen Ruple, Michele Sandro, Sara Shriver, Sharon Spencer, Robert Stead, Glenda Virden, Fred Williams

Approval of Agenda

ACTION ITEM: Moved by Lynn Batchelder second by Jill Pastor. Motion carried.

President's Report: Judy Handley

- The NAFEPA conference was awesome!
- It was nice to connect with other colleagues from around the country.
- One of the speakers suggested that we contact our legislators and encourage them to reestablish funding for Title II, Part D (Technology) to assist with the on-line state assessments.

President Elect's Report: Marie Miller

- Plans for the SLLA (Summer Leadership Learning Academy) are coming along very well.
- Please email your response regarding attending to Sara.
- The majority of the time will be work time. We will work on the Strategic Plan and Policy/Procedures.
- The SLLA will begin at 1:00 p.m. Wednesday, July 30, 2014 with a lite lunch.
- If we have committee budgets, how would the funds be spent?
- It was suggested that the organization moves to electronics documents (go paperless) next year.
- If you're strongly opposed to electronic documents, please email or talk with Marie Miller.

Executive Secretary's Report: Sara Shriver (excused absence)

Secretary's Report: Willye Pigott

The minutes from the March meeting were shared with the Board members.

ACTION ITEM: Moved by Marie Miller second by Max Fulkerson to accept the minutes. Motion carried.

Treasurer's Report: Sam Ewing

- The balance sheet as of April 7, 2014 was shared with the Board members.
- There are not any outstanding invoices.

ACTION ITEM: Moved by Grace Velchansky second by Jill Pastor. Motion carried.

Old Business: None

New Business:

Boot Camp Proposal--Judy Handley

- The proposal for Boot Camp 1 and 2 for Federal Program Directors, Facilitators and Coordinators and as many regional Principals and Leadership Team Boot Camps was shared.
- Judy will revise the proposal (adding a session for September 30) and will present it again at the May meeting.

ACTION ITEM: Moved by Marie Miller to accept this proposal with the addition of the September 30 session, second by Jolia Hill. Motion carried.

Project Proposals:

***Parent Involvement Proposal Project:** Marie Miller

This project will provide continuous support for schools/districts to review and improve their parent involvement to meet State/Federal requirements and increase student achievement.

ACTION ITEM: Moved by Sally Perkins second by Jill Pastor to accept this proposal as presented. Motion carried.

***Finance Proposal Project:** Marie Miller

This project will provide support to districts to assist program and finance coordination efforts to enhance implementation of Federal Programs.

ACTION ITEM: Moved by Sally Perkins second by Jill Pastor to accept this proposal as presented. Motion carried.

***Project Development /Professional Development):** Marie Miller

This project will provide professional development and obtain needed resources for continued high quality project presentations and to begin preparations to support Michigan membership when the implementation of the reauthorization occurs.

ACTION ITEM: Moved by Sally Perkins second by Jill Pastor to accept this proposal as presented. Motion carried

Committee Reports:

Communications: N/A

Legislative--Jan Callis

The committee will be meeting after the Board meeting.

Professional Learning: Marie Miller

The committee will be looking for conference co-chairpersons for the fall Directors' Institute, 2016.

Organization/Systems--Max Fulkerson

The committee will be meeting after the Board meeting.

Project Reports: Marie Miller and Sam Ewing

- The Parent and the Finance projects have been finished. Evaluation results were shared.
- Finance was down this year because there were some additional expenses.
- The Parent project did well with this being the 4th year. There are requests for the Epstein model.
- The presenters will be adding information regarding who is responsible for Parent Engagement.
- Presenters will offer **T.I.P.S.** (Teachers Involving Parents in Schoolwork) training for locations that haven't had the training.

Data Utilization Workshop and the Evaluation Tool: Sam Ewing

Evaluation results were share from these two projects

Title I Reports

MDE

Mike Radke

- Sean Hennika will be invited to the May meeting to be introduced to the Board members.
- Update on Flexibility Waiver: The public input will be launched Friday, April 11, 2014.
- Comments are strongly encouraged. The public comments are attached to the Flexibility Waiver application.

- There are several levels of approval. Two of the levels are fully approval and conditionally approval. MDE received conditionally approval. The next level is high risk.
- Detroit has been labeled as high risk by the State. Michigan could be labeled high risk by the USDOE.
- Another level is going back to NCLB.
- The implications of going back to NCLB are incredible.
- If the state is non-compliant with NCLB, all the federal funds could be withheld.
- The State has a set aside budget to service Priority and Focus schools.
- There will not be a State test next year if we don't administer the Smarter Balance Assessment.
- Program Evaluation Tool T.O.T. (Trainer of Trainers) is going well and the training is well received.
- Mike will ask Shereen Tabrizi to share the FAQs about the Evaluation Tool at the next meeting.
- Request to the organization: During the conferences planning, send a special invitation to the Reward schools. Ask them to share their initiatives for academic achievement. MDE can provide the organization with a list of the Reward schools.
- The MDE is working on decreasing the issue of compliance and increasing the focus on achievement. We need to bring compliance and achievement into balance.

*****Estimated 2014-15 allocations (Title I) will be available in early May.**

NAFEPA Report: Marie Miller and Sam Ewing

- Glenda sends her regrets for not being here and thanks everyone for their support at the NAFEPA conference per Marie.
- Approximately twenty-eight Michigan delegates attended the NAFEPA conference.
- The visits to Capitol Hill to meet with the legislators went very well.
- NAFEPA elections are forthcoming.

Adjournment: 11:38

Respectfully Submitted,
Willye Pigott
 Secretary