

**Michigan Association of State and Federal Program Specialists**  
**Crowne Plaza Hotel, Lansing**  
**February 5, 2015**  
**6:00 p.m. -8:00 p.m.**

**Minutes**

**Call to Order:** The meeting was called to order by President Marie Miller at 6:06 p.m.

**Attendance:** Jennifer Allen, Shelly Alwardt, Lynn Batchelder, Mike Burde, Jan Callis, Sam Ewing, Phil Francis, Ilise Goldman, Jolia Hill, Syndee Malek, Robbin Meeks, Marie Miller, Laura Otten, Jill Pastor, Sally Perkins, Willye Pigott, Tom Reeder, Karen Ruple, Michele Sandro, Sara Shriver, Fred Williams

**Guests:** David Gray, Brett Zuver

**Excused Absences:** Max Fulkerson, Judy Handley, Rick Heitmeyer, Kathleen McBroom, Mike Radke, Arnae Sajdak, Sharon Spencer, Kristi Teall, Grace Velchansky, Glenda Virden, Sue Warren, Karon Yeager

**Approval of Agenda**

Marie suggested that Section F is removed from the February agenda and added to the agenda for the March meeting.

**ACTION ITEM:** Moved by Jill Pastor second by Sam Ewing to accept the agenda with the removal of Section F. Motion carried.

**President's Report:** Marie Miller

- Marie thanked Laura for presiding over the January meeting during her absence.
- The Executive Board is working on a RFP for the continued technical and clerical support.
- The Executive Board is also working on the evaluation for the Executive Secretary.
- Michigan's delegation dinner during the NAFEPA conference will be held at Carmine. A contract has been signed with the restaurant. Michigan's delegates and their spouses are invited to attend the dinner.
- NAFEPA is in need of another representative from Michigan because the NAFEPA membership from the state exceeds one-hundred.
- One person has expressed interest in servicing as a Michigan representative for NAFEPA. If chosen/elected, this person will begin their term in September, 2015.
- Cancellations: These will be discussed at the Executive meeting and a proposal will be brought back to the Board as FYI or vote.
- Candidates for the positions of President Elect and Secretary will be available in the spring.

**President Elect's Report:** Laura Otten

- Contracts for the upcoming Fall Institutes at the Grand Traverse Resort (GTR) and the contract with Crowne Plaza for the Winter Institutes are expiring this year.
- There is a slight increase in the room rate at GTR.
- Planning for the Summer Leadership Learning Academy (SLLA) has begun. Proposals have been received from Homestead (Ann Arbor) and Crystal Mountain.

**Executive Secretary's Report:** Sara Shriver

There was not a report from the Executive Secretary.

**Secretary's Report:** Willye Pigott

**ACTION ITEM:** Moved by Syndee Malek second by Phil Francis to accept the minutes from the January meeting. Motion carried.

**Treasurer's Report:** Sam Ewing

- Invoices from the Winter Institute are pending.
- Registration fees are still being collected for the Winter Institute.
- All profits seem to be doing well.
- A Parent workshop was cancelled and the registration fee was refunded to registrants due to a lack of adequate attendance (six registrants).

**ACTION ITEM:** Moved by Lynn Batchelder second by Jill Pastor to accept the Treasurer's Report as presented. Motion carried.

**Old Business:** There was not any old business to be discussed.

**New Business**

**\*ESEA Flexibility Waiver:** Karen Ruple

- Michigan Department of Education (MDE) is submitting an amendment to the ESEA Flexibility Waiver. Michigan's current approved ESEA Waiver expires at the end of the 2014-15 school year.
- Karen shared fact sheets (Career and College Readiness, Educator Effectiveness, Accountability and Support for Focus Schools, Accountability and Support for Priority Schools) for review and asked for input from the Board members to include in the Waiver renewal.
- Fall, 2017 will be the next year schools are labeled as Focus, Priority or Reward.

**Committee Reports:** There was not any committee reports.

**Title I Reports**

\* Fred Williams:

- Representatives from two elementary schools in Michigan are attending the National Title I conference (Salt Lake City). One school is located in the Flint area and one is located in the Saginaw area. Students attending these schools made significant gains in student achievement.
- The amendment period for the Consolidated Application has expired. If you need an extension, please contact Fred or your Field Services Consultant.

**NAFEPA Report:** Marie Miller, Sam Ewing

The NAFEPA Scholarship application review process has been completed. Thirty-three \$100 gift cards will be given to the applicants. Three scholarship applications from Michigan will be submitted to NAFEPA.

**Adjournment:** The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

**Willye Pigott**

Secretary

**Next meeting: Thursday, March 12, 2015, 8:30 a.m., (Comfort Inn)**

