

Michigan Association of State and Federal Program Specialists

**Regular Meeting
Lexington Hotel, Lansing
Thursday, June 9, 2011
9:00 a.m.
MINUTES (Revised)**

Call to Order: The meeting was called to order by President Michele Lemire at 9:10 a.m.

Approval of Agenda:

ACTION ITEM: Moved by Sara Shriver second by Marie Miller that the agenda is approved as presented. Motion carried.

Attendance: Mike Burde, Paula Daniels, Sam Ewing, Linda Forward, Margarita Frommert, Max Fulkerson, Judy Handley, Denyse Jones, Penny Joy, Syndee Malek, Marie Miller, Marianne Ochalek, Sally Perkins, Willye Pigott, Mike Radke, Tom Reeder, Michele Sandro, Sara Shriver, Kristi Teall, Pam Varga, Grace Velchansky, Glenda Virden, Sue Warren, Karon Yeager

Excused Absences: Jennifer Allen, Susan Brummel, Jan Callis, Peggy Coulouris, Rick Heitmeyer, Debbie Kitson, Deb Kroll, Jeanette Magsig, Richard Rockwell, Tricia Root, Karen Ruple, Sharon Spencer, Robert Stead

President's Report---Michele Lemire

- School Improvement Teams need to be reaching out to students that enter the buildings academically behind.
- This organization needs to look at the evaluation that the state is mandating. Will the principals be able to do these evaluations in a clinical and meaningful model with everything else they are doing?
- Morale is going to be affected with all the changes that are being made.
- Michele is very pleased with the work this organization has done to involve parents in education.
- Appreciation was expressed to those members that have served on the Board for a very long time. "You will be the glue that holds this organization together."
- We have a lot of work ahead. The committees' structure has been helpful and we have made a difference.

President Elect's Report---Tom Reeder

- The Summer Leadership and Learning Academy (SLLA) will be held July 24-26, 2011 at the Manistee National Resort & Golf, Manistee, Michigan.
- Looking forward to the SLLA; reminded attendees to pick-up a copy of the book *Mindset* if they didn't receive it at the meeting in May.
- Thanked the Board members for their expressions of sympathy during the passing of his mother

Executive Secretary's Report---Sara Shriver

- Shared the Annual Checklist to be completed during the school year and submitted to Sara in June
- Shared the Fall Institute's lodging form (Boyne Mountain)
- Reminded members to send articles for the newsletter to Rick Heitmeyer
- Shared a correspondence (Thank You) from the Shriver family regarding the passing of her father-in-law

Secretary's Report---Willye Pigott

- Shared the minutes from the May meeting
- **Corrections:** Add Syndee Malek and Karon Yeager's names to the attendance list for May. Change the spelling of Marianne's last name to "Ochalek."

ACTION ITEM: Moved by Glenda Virden second by Paula Daniels that the minutes be approved with the necessary correction and additions. Motion carried.

Treasurer's Report---Sam Ewing

- Shared the current report for June; funds are being received from Boot Camp.
- Next year, there will be a net gain of \$861.

ACTION ITEM: Moved by Penny Joy second by Margarita Frommert that the Treasurer's report be accepted and submitted for audit. Motion carried.

Committee Reports:

Legislative Committee--- Committee didn't meet, but Paula Daniels shared some information.

- Because of the reduction in education, we need to pay attention to the Maintenance of Effort. There is guidance on the MOE.
- According to Karon Yeager (per Leigh Manasevit), there is a possibility of Michigan applying for the MOE

Communications Committee—Max Fulkerson

Asked members to submit nominations at the SLLA for the three Fall awards (**Educator, Roberta Stanley and Exhibitor**)

Will ask Rick Heitmeyer to include the criteria for the above awards in the newsletter

Requested a list of vendors from Sara regarding previous award recipients

In the next issue of the ***Informer***, Tom Reeder will write and submit an article regarding **What is the core?** Michele Lemire will write and submit an article regarding the three **Fall awards**. Max Fulkerson will write and submit an article regarding the **Previewing of the MDE teacher evaluation process**.

Correction: Max Fulkerson will write and submit an article to the ***Informer*** regarding the evaluation of Federal Programs.

Fall Directors' Institute---Judy Handley

- The Institute will be held September 28-30, 2011 at Boyne Mountain. **Theme:** “Making Connections to Increase Student Achievement”
- Shared the number of participants and the locations for the Fall Directors’ Institute from 2006-2010. The largest number of participants were 341 (2008—Lexington Hotel, Lansing).
- Proposals were shared from Grand Traverse Resort (Traverse City) and the Lexington Hotel (Lansing) to host the Fall Directors’ Institute in 2013. The food cost is more at Grand Traverse. Both proposals have the dates available.

ACTION ITEM: Moved by Judy Handley second by Tom Reeder that the 2013 Fall Directors’ Institute be held at the Lexington Hotel, Lansing. The dates are September 25-27, 2013 (Wednesday-Friday).

Winter Institute---Margarita Frommert

Co-chairpersons: Penny Joy, Sally Perkins and Margarita Frommert

The committee decided on a theme: “**A⁴ (Ability, Achievement, Accomplishment, and Attitude...what is your mindset?)**”

Old Business---none reported

New Business

Legislative Award---Paula Daniels

Senator Hunter will attend the Annual meeting to receive the Legislative award.

Title I Reports—Mike Radke

- During the federal audit, the state received a finding because two districts didn't do parent involvement activities/held meetings regarding parent involvement.
- The U.S. Department of Education is requiring that MDE makes sure every district has an annual parent involvement meeting. This is a school requirement that the districts should be monitoring.
- Districts that still have schools listed in the "Improvement" status are not meeting the requirements.
- Annual reports need to be posted 15 days prior to the beginning of the school year.
- Beginning August 1, 2011, MDE Office of Field Services will introduce a tiered model to address compliance issues related to the federal programs managed by the office. The tiered model will provide greater transparency for schools and a consistent method for holding schools accountable for program and fiscal findings.
- The School –wide consolidation pilot is progressing well in Region 3.
- MDE is encouraging districts to have well developed district plans.
- The Evaluation process is progressing well. The focus is on student achievement.

Linda Forward:

- MEAP will be on-line by 2014. There are issues that need to be resolved.
- The biggest issue is there cannot be on-line testing unless there is on-line teaching.
- MORE and Teaching for Learning websites are resources to use when there are gaps in student achievement.

Adjournment: 12:00

ACTION ITEM: Moved by Marie Miller second by Denyse Jones that the meeting adjourns. Motion carried.