

Michigan Association of State and Federal Program Specialists

**Regular Meeting (SLA)
Grand Traverse Resort
Traverse City, Michigan
July 27, 2010
8:00 a.m.-10:00 a.m.**

Call to Order: The meeting was called to order by President Michele Burley at 8:08 a.m.

Attendance: Michele Burley, Paula Daniels, Sam Ewing, Linda Forward, Max Fulkerson, Judy Handley, Rick Heitmeyer, Penny Joy, Margaret Madigan, Jeanette Magsig, Willye Pigott, Mike Radke, Tom Reeder, Richard Rockwell, Tricia Root, Karen Ruple, Sara Shriver, Sharon Spencer, Robert Stead, Pam Varga, Glenda Virden, Karon Yeager

Excused Absences: Jan Callis, Peggy Coulouris, Margarita Frommert, Denyse Jones, Debbie Kitson, Marie Miller, Michele Sandro, Grace Velchansky, Sue Warren

Guests: Pete Haines and Korie Crawford

Approval of Agenda:

ACTION ITEM: Moved by Glenda Virden, seconded by Richard Rockwell that the agenda is approved as presented. Motion carried.

President's Report---Michele Burley

- Michele reviewed the goals and objectives for the Summer Leadership Academy
- The Board members completed the MASFPS-At-A Glance calendar. Michele encouraged the members to keep the calendar in the MASFPS binder and bring the binder to the monthly meetings.
- The "DRAFT" copy of the Policy Manual will be presented for its first reading at the September 9 Board meeting.

President Elect's Report---Tom Reeder

- Possible dates for the 2011 SLA will be July 24, 25, 26, 2011
- Possible location will be Ludington. Other suggestions for location can be sent/mailed to Tom.
- Tom is also seeking ideas for the 2011 SLA agenda.

Executive Secretary's Report---There was not a report at this meeting.

Secretary's Report---There was not a report at this meeting.

Treasurer's Report---Sam Ewing

- Profit and loss listed on the report is from the end of the 2009 year.
- There was a net gain of approximately \$116,000 primarily because of the special projects.
- At this time, the organization is financially stable.

Committee Reports:

E-News/Communications: Rickmeyer, Tom Reeder, Willye Pigott, Richard Rockwell, Max Fulkerson, Sharon Spencer, Karen Ruple Bob Stead

Correction: Change Rickmeyer to Rick Heitmeyer

Notes from Karen Ruple---

- E-News should be turned into something that markets what we do (Mission, Theme)
- Should we think about changing the name? E-New is so generic
- Why wouldn't it have something to do with student achievement?
- Could we do a short brainstorming session on a new name for E-News?
- What about a short September issue? Back to school issue?
- Sharon Spencer will provide something about the MEAP changes in writing.
- Max will write something about the retirements and how to transition with a loss of institutional knowledge.
- We used to be assigned a month to provide an article, but not everyone did it.
- Articles don't have to be long; pictures are good.
- What about October, January, March/April and May/June?
- October is usually a follow-up from Fall Directors' Institute and MEAP; also focus on Parent Involvement.
- January is usually a preview of the Winter institute and should focus on School Improvement.
- March/April usually includes articles about NAFEPA/reauthorization
- May/June could summarize the year, new information, finalizing the consolidated application, a calendar for the next year and changes for the next school year.

- The audience is MAS/FPS members—teachers, principals, curriculum directors, state and federal program staff all of whom focus at At-Risk kids
- What about a "Did You Know" column?
- Would we ask members to send in questions that could be answered?
- Do we want to solicit articles from different districts across the state?
- Focus on compliance issues—like parent involvement, data collection and then get practical ideas from different school districts that are doing this right

- The charge is to build a new website and there are new tools that can make it interactive. Rick and Max would like to be the point people. Bob doesn't attend the meetings so he will communicate with **Tick** and Max prior to each month's meeting.

Correction: change "Tick" to Rick

- Some people are really good at organizing and bringing things together, might we want to consider a culmination of each meeting that we give back to our members. Sometimes it is hard to decide what we should share back with our members. Would it be like creating a summary of important parts of each meeting? This is what we learned from each meeting in bullet points.
- Should we post minutes on the website?
- Can we decide to put the three most important learnings at the end of each meeting in a summary and send out to the board?
- How can we get Mike Radke to help us?
- What about putting something out there to help districts deal with all the retirements? What kind of transition? How can we identify the point people for Title I and get connected to them right away?
- Can each regional representative contact their locals and identify the Title I person in each district?
- If we provide Tricia with the emails of all our Title I people, might she be able to contact them and invite them to join?
- With the website, we should serve people who are not members.
- Let's think about a question and answer kind of thing with the answers by the organization—not individuals.

Legislative Report----Glenda Virden

- Keep the four pillars and create a brochure to share the information
- Have all regions represented
- Include the impact of Title I, Compliance issues and Parent Involvement
- Additional discussion will occur at the meeting in September.

MAS/FPS Awards:

There are four awards presented by MAS/FPS:

1. Roberta Stanley Legislative---suggestions: Debbie Stabenow, Ray Basham
2. Linda Brown--- no suggestions at this time
3. Educator of the Year--- suggestions: Jay Bartlett, Mike Pickard
4. Exhibitor-- suggestion: Jeff Tompkins (Scientific Learning)

Additional suggestions may be sent to Michele Burley.

Fall Institute Group Discussion---Judy Handley

There will be two 30 minutes breaks for institute attendees to visit the exhibits.
Additional information will be shared at the September 9 meeting.

Old Business: None

New Business:

Resignation of Hans Stevens, District #1

ACTION ITEM: Moved by Karen Ruple and seconded by Sam Ewing that the resignation of Hans Stevens is accepted with regrets. Motion carried.
Michele will attempt to appoint someone in the UP to represent District #1.

Adjournment: 10:00 a.m.

ACTION ITEM: Moved by Paula Daniels seconded by Glenda Virden that the meeting is adjourned. Motion carried.

Next meeting Thursday, September 9, 2010---Hampton Inn (Lansing), 9:00 a.m.