

Michigan Association of State and Federal Program Specialists

**Regular Meeting
Lexington Hotel, Lansing
Thursday, February 3, 2011
6:00 p.m.-9:00 p.m.**

MINUTES (Revised)

Call to Order: The meeting was called to order by President Michele Lemire at 6:30 p.m.

Attendance: Jan Callis, Paula Daniels, Sam Ewing, Margarita Frommert, Judy Handley, Denyse Jones, Penny Joy, Jeanette Magsig, Marie Miller, Willye Pigott, Mike Radke, Tom Reeder, Karen Ruple, Michele Sandro, Sara Shriver, Sharon Spencer, Pam Varga, Kristi Teall

Excused Absences: Jennifer Allen, Susan Brummel, Mike Burde, Peggy Coulouris, Linda Forward, Max Fulkerson, Rick Heitmeyer, Debbie Kitson, Deb Kroll, Margaret Madigan, Richard Rockwell, Tricia Root, Robert Stead, Glen Taylor, Grace Velchansky, Glenda Virden, Karon Yeager **Addition:** Sue Warren

Guest: Sally Perkins

Approval of Agenda:

ACTION ITEM: Moved by Marie Miller second by Margarita Frommert that the agenda is approved as presented. Motion carried

President's Report---Michele Lemire

- Thanked Tom Reeder for chairing the January meeting in her absence
- Thanked the Winter Institute Co-chairpersons (Paula Daniels, Judy Handley and Marie Miller) for helping to plan the 2 day conference

President Elect's Report: Tom Reeder

- **Mindset** is the book chosen for the book study at the SLLA (Summer Leadership Learning Academy)
- The location for the SLLA hasn't been finalized.
- Dates for the SLLA are July 24-26, 2011. **Correction:** "SLLA"

Executive Secretary's Report---Sara Shriver

- Shared a thank you note from Michele and Pat Lamire for the gift card from the organization.
- Reminded participants to sign in for SBCEUs if necessary.

Secretary's Report---Willye Pigott

Correction: Add Jan Callis' name to the "excused absence" list (January meeting).

ACTION ITEM: Moved by Mike Radke second by Judy Handley that the minutes be approved with the necessary addition/correction. Motion carried

Treasurer's Report---Sam Ewing

- A **DRAFT** of Tax Form 990 was shared with the board members.
- The organization is in good financial standing.

ACTION ITEM: Moved by Paula Daniels, second by Marie Miller that the Treasurer's report be accepted as presented and submitted for audit. Motion carried

Committee Reports:

Winter Institute---Judy Handley

Commended Sara for the professional responses to emails regarding refunds/cancellations for the Winter Institute.

Legislative Committee---Jan Callis and Paula D.

- Thanks to everyone who submitted pictures for the brochure that will be shared with the Congressional leaders during hill visits at the NAFEPA conference (Washington, DC)
- Copies of the brochure will be shared at the March meeting
- Paula asked the Congressional Representatives (planning to attend NAFEPA) to please schedule a meeting (hill visit) with the Congressional leaders prior to the next meeting (March).
- Please share the meeting times (hill visits) with the Legislative Committee so that the visits could be coordinated.

Communications Committee---did not meet

Upper Peninsula Institute---Tom Reeder

- The Upper Peninsula Compensatory Education Institute will be held Monday and Tuesday, May 2-3, 2011
- There will be three 2 hour breakout sessions on the first day (Monday).
- Carousel on the second day (Tuesday) with a wrap up by Tom Reeder

NAFEPA Scholarship Committee---Marie Miller

- 49 NAFEPA scholarship applications were submitted by students this year including one student from Wisconsin.
- 7 applications were incomplete
- 29 valid scholarship applications were reviewed.
- The Committee proposed that the organization gives four scholarships this year only (2 third place winners).

ACTION ITEM: Moved by Paula Daniels second by Margarita Formmert that two 3rd place scholarships be given this year only. Motion carried.

Scholarship winners:

- **First place:** Melissa Chen (Iron Mountain) ---\$1,500
- **Second place:** Megan Chen (Iron Mountain)--\$1,000
- **Third place:** Emily Valasquez (Lincoln Park) ---\$500
- **Third place:** Ridha Alwhysee (Hamtramck) ---\$500
- Gift cards will be given to the remaining applicants (25).

Old Business: None reported

New Business:

***Project Proposal---**Sam Ewing and Marie Miller

Proposal:

- Provide continued support to schools/districts to provide sustained professional development to meet State/ Federal requirements and improve student achievement
- Offer a 5 day intensive training so that designated staff members could be certified as a trainer for Thinking Maps for their respective district.

ACTION ITEM: Moved by Judy Handley second by Penny Joy that the proposal be accepted as presented. Motion carried

***Resignation** (Glen Taylor)—Sara Shriver

With additional responsibilities in his district, Glen informed Sara that he would be unable to continue as a Congressional Representative (District 15). He will submit an official letter of resignation to the organization at a later date.

ACTION ITEM: Moved by Marie Miller second by Sara Shriver that Glen's resignation be accepted with much regret. Motion carried.

***Conference cancellation due to weather:**

- The organization will adhere to its cancellation policy.
- The cancellation fee will not be waived.
- There will be further discussion on this issue at the March meeting.
- If materials from the Winter Institute are requested by registrants who were unable to attend, the materials will be given to the Congressional Representatives to help defray the shipping cost.

Title I Report

MDE Reports (Mike Radke)

- MDE is impressed with Governor Snyder's "dashboard" format.
- Governor Snyder has asked each department to push the "dashboard" and come up with at least 25 measures for student achievement.

- Monitoring is under way. Risk criteria was used to identify which district to visit first. MDE is trying to make the monitoring as objective as possible. The “risk criteria” will be shared with MASFPS Board members.
- Many districts will lose their federal funds because the Consolidated Application hasn't been submitted.
- This month's issue of the ***Informer*** (MASFPS newsletter) was very impressive. The newsletter was shared with Lisa Hansinek. She would like to attend one of our board meetings and meet with the Legislative Committee.
- Thanked members who responded/provided feedback to his email Monday, February 1.

**NAFEPA Reports---Marie Miller, Sam Ewing
(See notes under NAFEPA Scholarship committee)**

Adjournment: 9:00 p.m.

ACTION ITEM: Moved by Marie Miller second By Jeanette Magsig that the meeting adjourns. Motion carried.

Next meeting: Thursday, March 10, 2011, Hampton Inn (Canal Street)