

## Michigan Association of State of Federal Program Specialists

**Regular Meeting  
Hampton Inn  
Lansing, Michigan  
Thursday, January 13, 2011  
9:00 a.m.-12:00 p.m.**

### **MINUTES (Revised)**

**Call to Order:** The meeting was called to order by President Elect Dr. Tom Reeder at 9:10 a.m.

**Attendance:** Jennifer Allen, Peggy Coulouris, Dr. Paula Daniels, Sam Ewing, Margarita Frommert, Max Fulkerson, Judy Handley, Rick Heitmeyer, Penny Joy, Marie Miller, Willye Pigott, Mike Radke, Sara Shriver, Pam Varga, Grace Velchansky, Glenda Virden, Sue Warren, Karon Yeager

**Excused Absences:** Michele Burley, Denyse Jones, Debbie Kitson, Deb Kroll, Jeanette Magsig, Tricia Root, Karen Ruple, Michele Sandro, Sharon Spencer, Robert Stead, Glen Taylor, Kristi Teall

**Correction:** Jan Callis—excused absence

**Guests:** Mike Burde and Sally Perkins

### **Approval of agenda:**

**ACTION ITEM:** Moved by Grace Velchansky second by Penny Joy that the agenda be approved with the addition of “**School wide Facilitators’ Project**” to be listed under **Old Business**. Motion carried.

**President's Report--**Michele Burley (absent)

**President Elect's Report:** Dr. Tom Reeder

**Executive Secretary's Report---**Sara Shriver

- A correspondence was shared from Roberta Stanley.
- As of today, there are approximate 184 registrants for the Winter Institute.
- The Fall Institute’s chairpersons (2011-Boyer City) are Marie Miller, Judy Handley and Paula Daniels.
- The Winter Institute’s chairpersons (2011) are Margarita Frommert, Penny Joy and Sally Perkins.
- Fall Institute’s chairpersons (2012) are Rick Heitmeyer, Margarita Frommert, Judy Handley and Penny Joy.

**Secretary's Report---**Willye Pigott

### **Corrections/Additions:**

- Rick Heitmeyer had an excused absence from the December 2010 meeting.

- Page 4 last bullet under Title I Reports (December minutes), change the word “undate” to “update.”

**ACTION ITEM:** Moved by Margarita Frommert second by Glenda Virden that the minutes be accepted with the necessary corrections. Motion carried

**Treasurer's Report**---Sam Ewing

- An alert was received from C-Vent that the organization is getting close to its limit for registrations. We are at 196 of hitting our limits.
- Sam recommended that the organization not increase the number of registration slots. This is a topic that the organization needs to discuss in the future.

**ACTION ITEM:** Moved by Dr. Paula Daniels second by Karon Yeager that the Treasurer's report is accepted as presented. Motion carried.

**Committee Reports:**

**Winter Institute**---Judy Handley

The program has been proofed and everything is ready to go for February 3-4, 2011.

**Legislative Committee**---Glenda Virden

- We're getting ready to attend the NAFEPA conference (Washington, DC, March 27-30, 2011).
- The committee is in need of pictures from several Congressional Representatives for the brochure.
- There will be approximate 500 notepads to distribute to Congresspersons at the NAFEPA conference and the Fall Institute.

**Communications Committee**---Rick Heitmeyer /Max Fulkerson

- The latest edition of the ***Informer*** will be coming out soon:
- Parent/Family Engagement is the theme for this issue of the ***Informer***.
- Possible future articles from Michele Patton regarding 31A will be included in the ***Informer***.
- Articles for the March edition are due to Rick Heitmeyer by February 25, 2011.

**NAFEPA Scholarship Committee**--- Marie Miller

- This afternoon, the committee will review the scholarship applications submitted to the organization.
- The committee will make its selection(s) of recipients after the review of the applications.

**Old Business:**

School wide Facilitators Project---Sam Ewing and Sara Shriver

- MDE would like to involve MASFPS with professional development in DPS. This additional training might exceed the budget.

- The organization is seeking ideas to give service back to our membership.
- New facilitators' training will be held June 22-23, 2011

**New Business:**

NAFEPA Award Winners Financial Assistance:

There are financial assistance (hotel & transportation costs—approximately \$1,200 each) requests from Rick Heitmeyer and Tom Reed to attend the NAFEPA conference.

**ACTION ITEM:** Moved by Paula Daniels second by Glenda Virden that this organization will help provide financial assistance to the 3 NAFEPA State Leadership Award winners (Rick Heitmeyer, Tom Reeder and Mike Radke). Motion carried.

Sara shared a letter from Michele Burley to State Superintendent Dr. Michael Flanagan regarding the 3 NAFEPA State leadership winners.

**NAFEPA Reports**----Sam Ewing

- Registrations for the conference are being submitted.
- There will be a NAFEPA conference call Friday, January 14, 2011

**Title I Reports:**

Mike Radke---

- Governor Snyder has embraced MDE effectively. He is looking forward to working with the department and the State Board of Education.
- MASFPS members are encouraged to go to the MDE website and view the college and career readiness presentation at the State Board of Education meeting (January 12, 2011).
- A task force is working on the foundation parts of revising MEGS. This will be a 3 year process. Please submit ideas to Mike Radke.
- Dr. Radke would like input from this organization regarding Student Achievement and Parent Involvement to help advance student achievement.

**Adjournment: 12:02 p.m.**

**ACTION ITEM:** Moved by Rick Heitmeyer second by Sam Ewing that the meeting adjourns. Motion carried.